



Health & Safety Risk Assessment

Hazard	How are people at risk?	Control measures		Action required	Action	
		Required	Current status		Who	When
Closed Churchyard Trees Wall Headstones Fencing	Public, falling branches Public, falling Public, falling Public, damaged	Regular inspection	Full, detailed inspection to be carried out July/Aug 2016 report to follow	Report quarterly	Cllr Chris Littlewood	Review annually
Bus Shelters 3 cantilever bus shelters 1 brick bus shelter	Public, from faulty or damaged equipment	Shelters cleaned monthly, Bus shelter cleaner would report any faults monthly Faults reported are remedied by specialist contractor	Nothing reported	Report Quarterly	Bus shelter contractor	Review annually
Seats 2 Metal 3 Composite 4 Wooden 1 Concrete	Public, from faulty or damaged equipment	Faults reported are assessed and repaired or replaced	No faults reported at time of review	Report quarterly	Cllr Geoff Fellows	Review annually
Other Street furniture Litter bins/ dog bins. Notice boards, Planters	Public, from faulty or damaged equipment	Faults reported are assessed and repaired or replaced	No faults reported at time of review	Report quarterly	Cllr Babs Khakhar	Review annually
Street lights	Public, from faulty or damaged equipment	Any faults are reported to the Clerk and remedied by specialist contractors	No major faults reported at time of review	Report quarterly	Cllr Kev Beasley	Review annually
Flagpoles	Public, from faulty or damaged equipment	Any faults are reported to the Clerk are remedied by specialist contractor	No major faults reported at time of review	Report quarterly	Representative of Commonwealth Flags Project	Review annually



War memorial including Lightning Conductor	Public, from faulty or damaged memorial	Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor	No major faults reported at time of review	Report quarterly	Cllr Kev Beasley	Review annually
Village sign, surround and Village map	Public, from faulty or damaged equipment	Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor	No major faults reported at time of review	Report quarterly	Cllr Sue Kerrison	Review annually
Village Gateways	Public, from faulty or damaged equipment	Any faults are reported to the Clerk. The structure would need to be repaired by a specialist contractor	No major faults reported at time of review	Report quarterly	Cllr Tom Higginson	Review annually

Quarterly inspections: for relevant meeting – July, October, January and April.