

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

11th May 2022

Dear Councillor

This is your summons to the **Annual Meeting of the Parish Council** to be held on **Monday 16th May 2022 at 7.30 pm in the rear classroom, Flore Primary School**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

- 793.0 To consider the election of Chairman for 2022-23.**
Signing of Chairman's Declaration of Office
- Acceptance of Apologies for absence**
- 794.0 To consider the election of Vice Chairman for 2022-23**
- 795.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 796.0 Allocation of areas of interest for Councillors – current format**
Finance Task Group:
Nominated Internal Controller
Pensions Regulator
Employment Task Group
Environment Task Group, incl Closed Churchyard
Newsletter editor
Parish Path Warden
Parish Flood Warden
Parish Highways Warden
Website Administrator
Town & Parish Council meeting rep
Police Liaison Representative
- 797.0 Nominations to outside bodies:**
2 Trustees for the Brodie Lodge playing field committee
2 Trustees for the Richard Capell Educational Trust (currently residents)
1 Trustee & 1 Co-optative Trustee for The Flore Charity (one resident, one Cllr)
1 Trustee for the Millennium Hall
Any other nominations that are decided at meeting
- 798.0 To consider Council documents:**
Standing Orders
Risk Assessments
Financial Regulations
GDPR
Asset register:
Policies/Risk Assessments:

799.0 To review/confirm bank accounts and signatories.

800.0 End of Year Accounts:

- a To receive the bank account statements, Salix loan statement, Financial Cashbook statement for the year end 21/22.
- b To receive and consider the final account figure submission to audit for 21/22
- c To note the commencement date for the Period of Exercise of Public Rights.
- d To note the CIL return for 21/22
- e To receive the report from the Internal Auditor – if received on time (audit being carried out on 11th May)

801.0 Public Forum for parishioners and reports by Unitary Councillors

802.0 To approve the minutes of the Meeting of the Parish Council held on 25th April 2022.

803.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- To receive a report from the Flood Warden, if one available
- To receive an update on weddings at Flore House

804.0 To deal with general correspondence which may require a decision

- 804.1 To receive an update on the High Street mitigation works, traffic calming and to consider any other issues that may arise
- 804.2 To consider taking on responsibility for maintenance of the bank in Spring Lane which comes under WNC
- 804.3 To consider the purchase of 4 Union flags for the Platinum Jubilee celebrations and to consider the ongoing maintenance of the poles and purchase of flags, in general.
- 804.4 To consider the options for a further presentation on the Solar project.
- 804.5 To consider writing to WNC regarding the S106 money

805.0 FINANCIAL/ADMIN MATTERS

- 805.1 Finance update, including income received since last meeting
- 805.2 Internal control. Report on procedures since last meeting

806.0 ACCOUNTS FOR PAYMENT:

May Payments

Mr Flag	Union flags (retrospective)	494.40
N Westhead	Bus shelter cleaning	16.00
S Halkett	Office costs	17.00
S Halkett	Salary	636.65
HMRC	PAYE Tax/Nat insurance	164.90
Millennium Hall	Library hire £20/APM £17.50	37.50
M Freeman	Playing areas £300 (3 cuts) /Churchyard £95 (1 cut) grass cutting	395.00
D Brown	Removal trees from council land (Bovis area and High St) £120 and mowing area £72 incl VAT	192.00
SSE	Street light electricity (DD)	151.32
		2104.77

807.0 PLANNING

- 807.1 Application: To consider commenting on:
 - a WND/2022/0315. Mill Barn, The Avenue. Construction of first floor side extension

808.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 808.1 Brodie Lodge Playing Field
- 808.2 Millennium Hall
- 808.3 Commonwealth Flags and Disaster Relief Fund
- 808.4 Charities

809.0 CORRESPONDENCE RECEIVED

- a. Salix End of year statement. 800a
- b. Flore House Planned weddings. 803.0
- c. WNC Update on High Street. 804.1
- d. Commonwealth Flag Project Request for four new Union Flags. 805.3
- e. WNC Planning application. 808.1a

f. Resident Gravel extraction at Junction 16.

NCALC Updates
WNC Town & Parish Briefing

810.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 20th June 26th July