

# FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL  
Tel: 01327 341057 Email: [florepc@btinternet.com](mailto:florepc@btinternet.com)

12<sup>th</sup> January 2022

Dear Councillor

This is your summons to the **Parish Council Meeting** to be held on **Monday 17<sup>th</sup> January 2022 at 7.30 pm in the rear classroom, Flore Primary School**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

If you feel comfortable wearing a mask, please do so.

Yours sincerely



S Halkett  
Clerk & Proper Officer to the Council

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## AGENDA

### Acceptance of Apologies for absence

Chairman: Mrs Christine Littlewood

- 748.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 749.0 Public Forum** for parishioners and reports by Unitary Councillors
- 750.0** To approve the minutes of the Meeting of the Parish Council held on 15<sup>th</sup> November and 2<sup>nd</sup> December 2021
- 751.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To receive a Flood Warden report, if one available
  - To receive dates for Flore Parish Council meeting for 2022
- 752.0 To deal with general correspondence which may require a decision**
- 752.1 To receive an update on the High Street mitigation works (if anything received)
- 752.2 To consider a social media presence for Flore Parish Council (policy to be put in place if ready)
- 752.3 To consider the Memorial Garden – trees
- 752.4 To consider ideas for the Platinum Jubilee in June
- 752.5 To engage with Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the clerk and 2 Councillors.
- 752.6 To consider the grass cutting agreement with WNC for 22-23
- 752.7 To consider attendance at meetings and site visits
- 752.8 To consider youth links between the School and Parish Council
- 752.9 To consider responding to the Police, Fire and Crime Commissioner budget
- 752.10 To consider WNC Tree Policy
- 753.0 FINANCIAL/ADMIN MATTERS**
- 753.1 Finance update, including income received since last meeting
- 753.2 Internal control. Report on procedures since last meeting
- 753.3 Budget and Precept. To consider signing the precept request 2022-23.
- 753.4 To consider membership to CPRE @ £36

### 754.0 ACCOUNTS FOR PAYMENT:

#### November payment

Opus Energy	Street lighting October (paid end of November)	74.36
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<b>December Payments</b>	Paid on 18 <sup>th</sup> December	
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S Halkett	Office costs	17.00
S Halkett	Salary	608.66
HMRC	PAYE Tax/Nat insurance	155.49
N Westhead	Bus shelter cleaning	16.00
Millennium Hall	November library	20.00
Opus Energy	November street lighting	81.45
Unity Trust	Bank charges	18.00
		<b>916.60</b>

#### January payments

N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	608.66
HMRC	PAYE Tax/Nat Insurance	155.49
S Halkett	Office rent	17.00
Millennium Hall	December Library hire	20.00
NCALC	Course – GF	38.00
		<b>855.15</b>

Opus Energy	Street lighting charges (December)	TBC
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#### 755.0 PLANNING

##### 755.1 To consider commenting on Applications

- a **Application:** WND/2021/0740. 9 John Campbell Close. Single storey rear and side extension – amended. Retrospective, comments submitted before Christmas – No objections, Council are happy that this now complies with the relevant policies of the Neighbourhood Plan.
- b **Application:** WND/2021/0885. 39 Sutton Street. Work to trees within a conservation area. Retrospective, comments submitted before Christmas – No objections, Council are happy to leave this to the Tree Officer to adjudicate.
- c **Application:** WND/2021/0826. 57 Sutton Street. Single storey rear extension
- d **Application:** WND/2021/0825. The Hollies, 4 Kings Lane. Listed Building Consent for the replacement of a rotted timber lintel over a door and window on the ground floor, west elevation with steel beams face with oak
- e **Application:** WND/2021/0949. The Croft, 23 Kings Lane. Work to trees in a conservation area
- f **Application:** WND/2021/0932. 60 Sutton Street. Work to trees in a conservation area.

755.2 To consider responding to Hinton in the Hedges Parish Meeting re removal of neighbour comments from online planning reports

#### 756.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 756.1 Brodie Lodge Playing Field
- 756.2 Millennium Hall
- 756.3 Commonwealth Flags and Disaster Relief Fund
- 756.4 Charities

#### 757.0 CORRESPONDENCE RECEIVED

- a. NCALC Asset Mapping project. 752.5
  - b. WNC Grass cutting. 752.6
  - c. PFCC Budget. 752.9
  - d. WNC Tree policy. 752.10
  - e. WNC Precept paperwork. 753.3
  - f. CPRE Membership. 753.4
  - g. WNC Planning applications x 6. 755.1
  - h. Hinton PC Question re planning responses. 755.2
  - g. Flag Project Update. 756.3
  - h. Highways Ongoing works programme.
- NCALC Updates/Training  
 CPRE magazine  
 Clerk & Councils Direct magazine  
 ACRE newsletter

#### 758.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 21<sup>st</sup> February, 21<sup>st</sup> March, 25<sup>th</sup> April (note new meeting date) 2022

# FLORE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE FLORE PRIMARY SCHOOL 17<sup>TH</sup> JANUARY 2022 at 7.30 pm

**PRESENT:** Councillors: Mr Andy Anderson, Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason  
0 Member of the public present  
Unity Councillors: Mr Phil Bignell, Mr Charles Morton

Chair: Vice Chairman Mrs Christine Littlewood

**Acceptance of Apologies for absence:** Cllrs Mrs Kathryn Baines

<b>748.0</b>	<b>Declarations of Interest under the Council's Code of Conduct.</b> Nothing declared	
<b>749.0</b>	<b>Public Forum:</b> for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> <li>Over 1600 responses were received regarding the Spatial Strategy consultation.</li> <li>WNC Budget it out for consultation</li> <li>Unitary Cllrs have £2500 grant available each. Paperwork available from Cllr Bignell</li> </ul>	
<b>750.0</b>	<b>To approve the minutes of the Meeting of the Parish Council held on 15<sup>th</sup> November and the Extraordinary Meeting of the Council held on the 2<sup>nd</sup> December 2021.</b> The minutes are an accurate record of the meetings. GF/GH	
<b>751.0</b>	<b>Outstanding items - updates</b> (not covered elsewhere on the agenda) <ul style="list-style-type: none"> <li>Flood Warden report. Drains are checked regularly and cleared if necessary. Highways has connected two drains in Sutton Street which were regularly backing up and flooding two properties. Drains in The Avenue have been reported. Regular flooding at Kislingbury roundabout is being looked into.</li> <li>Flore PC meetings 2022. Noted</li> <li>Clerk has registered Flore High Street for a car charging point with WNC.</li> </ul>	
<b>752.0</b>	<b>GENERAL CORRESPONDENCE</b>	
752.1	High Street mitigation works. The Road Safety Audit results are still awaited but the commercial process is underway and is included in the construction programme. Depending on the Audit results, a few tweaks may be required.	
752.2	Social Media. Cllr Davies has nearly completed the Facebook page and will send to all. Policy to be worked up and distributed to all.	Cllr Davies Clerk
752.3	Memorial Garden – trees. Cllr Littlewood to look at what other trees are planted in the memorial garden.	Cllr Littlewood
752.4	Platinum Jubilee. Information to be put in newsletter to see whether village is interested in doing something for the Jubilee. Initial group to try to coordinate this to consist of Cllrs Baines, Davies and Littlewood plus residents. Brodie Lodge are willing to be onboard and help out where necessary. Cllr Davies to put in newsletter.	Cllrs Baines, Davies, Littlewood.
752.5	NCALC Asset Mapping Project (AMP). Cllrs Fellows, Holden and Clerk to be on the AMP team.	
752.6	WNC Grass cutting grant <b>Resolved:</b> To accept £454.27 for season 2022 grass cutting contribution from WNC. SL/JT	
752.7	Meeting and Site Visit Attendance. Noted.	
752.8	School/PC links. Cllr Davies to meet with school to see how the youth can link more with the Parish Council and report at next meeting	Cllr Davies February agenda
752.9	PFCC budget. Noted, no comments.	
752.10	WNC Tree policy. Noted, no comments.	
<b>753.0</b>	<b>FINANCIAL MATTERS</b>	
753.1	Finance update. It was reported that as at 31 <sup>st</sup> December the Council had £32,109.30 in the bank account. There were no matters arising. Figures accepted by Council.	
753.2	Internal Control. The books were not inspected this month.	
754.3	Budget & Precept. Tax base has gone down from 17p – 16p per £100. Council agreed to remain with the budget/precept request as put forward previously at £37,951. Paperwork was signed.	

754.3 CPRE membership  
**Resolved:** Council agreed to continue with the subscription to CPRE. GH/SL

**754.0 ACCOUNTS FOR PAYMENT**

Payments agreed and paid at the meeting under General Power of Competence. GF/AA

**November payment**

Opus Energy	Street lighting October (paid end of November)	74.36
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**December Payments**

	Paid on 18 <sup>th</sup> December	
S Halkett	Office costs	17.00
S Halkett	Salary	608.66
HMRC	PAYE Tax/Nat insurance	155.49
N Westhead	Bus shelter cleaning	16.00
Millennium Hall	November library	20.00
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Unity Trust	Bank charges	18.00
		<b>916.60</b>

**January payments**

N Westhead	Bus shelter cleaning	16.00
S Halkett	Salary	608.66
HMRC	PAYE Tax/Nat Insurance	155.49
S Halkett	Office rent	17.00
Millennium Hall	December Library hire	20.00
NCALC	Course – GF	38.00
CPRE	Subscriptions	36.00
		<b>891.15</b>

Opus Energy	Street lighting charges (December)	TBC
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**755.0 PLANNING**

**755.1 To consider commenting on Applications**

- a **Application:** WND/2021/0740. 9 John Campbell Close. Single storey rear and side extension – amended. Retrospective, comments submitted before Christmas – No objections, Council are happy that this now complies with the relevant policies of the Neighbourhood Plan.
- b **Application:** WND/2021/0885. 39 Sutton Street. Work to trees within a conservation area. Retrospective, comments submitted before Christmas – No objections, Council are happy to leave this to the Tree Officer to adjudicate.
- c **Application:** WND/2021/0826. 57 Sutton Street. Single storey rear extension  
The Council has no objections to this application with conforms with the Neighbourhood Plan and does not affect the street scene.
- d **Application:** WND/2021/0825. The Hollies, 4 Kings Lane. Listed Building Consent for the replacement of a rotted timber lintel over a door and window on the ground floor, west elevation with steel beams face with oak  
The Council has no objections to this application which conforms with the Neighbourhood Plan and it is nice to see it being sympathetically restored
- e **Application:** WND/2021/0949. The Croft, 23 Kings Lane. Work to trees in a conservation area  
No objections, Council are happy to leave this to the Tree Officer to adjudicate.
- f **Application:** WND/2021/0932. 60 Sutton Street. Work to trees in a conservation area.  
No objections, Council are happy to leave this to the Tree Officer to adjudicate.

755.2 Hinton-in-the-Hedges planning questions. Noted, also response from WNC.

**756.0 REPORTS FROM VILLAGE ORGANISATIONS**

756.1 Brodie Lodge. A new Trustee has joined the team.

756.2 Millennium Hall. A new lighting system has recently been installed. The next meeting is shortly.

756.3 Commonwealth Flags and Disaster Relief Fund: Noted. Still looking at the one flagstaff. Scouts to asses at a meeting, Cllr Beasley will attend and report.

756.4 Charities: No meetings held recently

**757.0 CORRESPONDENCE RECEIVED**

- a. NCALC Asset Mapping project. 752.5
- b. WNC Grass cutting. 752.6
- c. PFCC Budget. 752.9
- d. WNC Tree policy. 752.10
- e. WNC Precept paperwork. 753.3
- f. CPRE Membership. 753.4
- g. WNC Planning applications x 6.755.1
- h. Hinton PC Question re planning responses. 755.2
- g. Flag Project Update. 756.3
- h. Highways Ongoing works programme.

NCALC Updates/Training  
CPRE magazine  
Clerk & Councils Direct magazine  
ACRE newsletter

**758.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

- Email WNC re High Street. Covered in 752.1
- Email WNC re Hinton-in-the-hedges questions on planning. 755.2
- Email URC re thank you for donation towards grass cutting. Noted
- Email NCALC Platinum Jubilee survey – clerk to complete.

**Date of next meetings:** 21<sup>st</sup> February, 21<sup>st</sup> March, 2022

**Items for inclusion on next meeting's agenda.**

Update on High Street mitigation works  
Facebook page for Flore Parish Council update  
Social Media policy  
School/PC links

The meeting closed at 2045 hrs

# FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL  
Tel: 01327 341057 Email: [florepc@btinternet.com](mailto:florepc@btinternet.com)

16<sup>th</sup> February 2022

Dear Councillor

This is your summons to the **Parish Council Meeting** to be held on **Monday 21<sup>st</sup> February 2022 at 7.30 pm in the rear classroom, Flore Primary School**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett  
Clerk & Proper Officer to the Council

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## AGENDA

### Acceptance of Apologies for absence

Chairman: Mrs Kathryn Baines

- 759.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 760.0 Public Forum** for parishioners and reports by Unitary Councillors
- 761.0** To approve the minutes of the Meeting of the Parish Council held on 17<sup>th</sup> January 2022
- 762.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To receive a Flood Warden report, if one available
  - To receive an update on the planting on the bypass
  - To note the Licence for the planting of the tree on Ram Bank
  -
- 763.0 To deal with general correspondence which may require a decision**
- 763.1 To receive an update on the High Street mitigation works, traffic calming and consider any other issues that may arise
- 763.2 To consider the Flore PC Facebook page and adopt a Social Media policy
- 763.3 To consider youth links between the School and Parish Council
- 763.4 To receive an update on the Platinum Jubilee and consider any issues that may arise
- 763.5 To receive an update on the AMP project including the grant offered by NCALC
- 763.6 To consider a change of date for the July meeting from 18<sup>th</sup> to the 25<sup>th</sup> July (week later)
- 763.7 To consider the consultation West Northamptonshire Enhanced Partnership under the Bus Services Act
- 763.8 To consider payment for a community allotment which can be let out to let for health or other reasons
- 763.9 To consider a letter from a resident regarding The Avenue hedge, parked cars on High Street and High St works
- 764.0 FINANCIAL/ADMIN MATTERS**
- 764.1 Finance update, including income received since last meeting
- 764.2 Internal control. Report on procedures since last meeting
- 764.3 To consider a payroll service for Flore Parish Council
- 764.4 To consider the subscriptions for ACRE at £35 pa
- 765.0 ACCOUNTS FOR PAYMENT:**
- January payment**
- |             |  |       |
|-------------|--|-------|
| Opus Energy | Street lighting December (retrospective) | 89.75 |
|-------------|--|-------|

<b>February Payments</b>	To be paid following agreement	
S Halkett	Office costs	17.00
S Halkett	Salary	608.66
HMRC	PAYE Tax/Nat insurance	155.49
N Westhead	Bus shelter cleaning	16.00
Millennium Hall	November library	20.00
Flore Primary School	Rent for meeting	20.00
G Fellows	Litter picking sticks x3 (£25.50) Events calendar (website) renewal(39.93)	65.43
Weedon Bec PC	Telephone/broadband/SLCC/printing	186.39
ACRE	Subscriptions – if agreed	35.00
		1123.97

## 766.0 PLANNING

### 766.1 To consider commenting on Applications

- a **Application:** WND/2022/0026. 32 The Crescent, Demolition of a conservatory. Construction of a two storey side extension, conversion of loft to habitable space including front dormers and roof lights to rear

## 767.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 767.1 Brodie Lodge Playing Field  
767.2 Millennium Hall  
767.3 Commonwealth Flags and Disaster Relief Fund  
767.4 Charities

## 768.0 CORRESPONDENCE RECEIVED

- a. WNC Bypass tree planting. 762.  
b. WNC Licence for Ram Bank. 762  
c. WNC Latest update on High Street. 763.1  
d. NCALC AMP plus grant offer. 763.5  
e. WNC Consultation bus services. 763.7  
f. Resident Allotments vacant, offer for health. 763.8  
g. Resident Letter various subjects. 763.9  
h. NCALC Payroll service. 764.3  
i. ACRE Subscriptions. 764.4  
j. WNC Planning application. 766.2  
k. Resident Concern about people cutting tree. (Emailed)  
l. Resident Concern about stone on Kings Lane. (Emailed)  
m. WNC Tree work authorised by WNC, Brodie Lodge. (emailed)  
n. Nat HE Work to A5, road closure. (emailed)  
NCALC Updates

## 769.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 21<sup>st</sup> March, 25<sup>th</sup> April (note new meeting date) 2022

# FLORE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE FLORE PRIMARY SCHOOL 21<sup>st</sup> FEBRUARY 2022 at 7.30 pm

**PRESENT:** Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason  
3 Members of the public present

Unity Councillors: None present

Chair: Mrs Kathryn Baines

**Acceptance of Apologies for absence:** Cllrs Phil Bignell, Charles Morton

**759.0** **Declarations of Interest under the Council's Code of Conduct.** Nothing declared

**760.0** **Public Forum:** for parishioners and reports by County and District Councillors

- Resident: Why does the PC look after the Churchyard? PC looks after the closed churchyard, church takes care of open part. Historic as when closed, it was passed to the Council. S106 – has it been allocated. Confirmed the £150,000 has been allocated and passed over for the High Street works, Brodie Lodge are hoping to use a portion for outdoor play equipment but the majority of the allocated for indoor sports equipment may get lost as the parish does not have any facilities to use this and it cannot be changed for other items.
- Resident: Has anything been heard from Barwood? No, nothing heard. Resident also mentioned a challenge between a Parish Council and District Council over a planning application whereby the Parish won, just in case it should be needed.
- Resident: Nothing to say.

**761.0** **To approve the minutes of the Meeting of the Parish Council held on 17<sup>th</sup> January 2022.** The minutes are an accurate record of the meetings. GF/CL

**762.0** **Outstanding items - updates** (not covered elsewhere on the agenda)

- Flood Warden report. Noted that two issues have been reported re flooding at the top of The Avenue and layby near Hollandstone Farm.
- Tree planting on the bypass. Noted latest correspondence.
- Licence for Tree planting on Ram Bank. Noted that PC has received permission for the planting of a memorial tree on Ram Bank.

**763.0** **GENERAL CORRESPONDENCE**

763.1 High Street mitigation works. Noted that WNC has sent letter and plans to residents in the village and farmers within a 5 mile radius. Deadline for comments is 2<sup>nd</sup> March. The provisional date to commencement of the work, subject any amendments following consultation, is 9<sup>th</sup> May.

763.2 Facebook page:

**Resolved:** Council agreed to let the page go live. Clerk and Cllr Davies to manage. CB/GH  
Social Media:

**Resolved:** Council agreed to adopt new a social media policy. GF/AA

763.3 School/PC youth links. Cllr Davies advised that following a meeting with the school, they would be interesting in establishing links with the Council. An assembly to inform the children about what we do and how they can help, is probably the first step.

763.4 Platinum Jubilee. Noted that there are events planned and street parties applied for in the village.

763.5 NCALC Asset Mapping Project (AMP). Noted that data has been inputted into the Parish Online portal. The grant offered by NCALC of £299.63 has been applied for.

763.6 Meeting date change:

**Resolved:** To change the date of the July meeting from the 18<sup>th</sup> to the 25<sup>th</sup> to enable the Clerk to take a specific holiday. CL/KBa

763.7 Consultation: WNC Enhanced Partnership under the Bus Services Act. Noted,

763.8 Community allotment. In principle, Councillors happy to pay a sponsorship for an allotment plot to enable someone to take on with health/welfare issues but, more information is required on how this could work. Council to promote the allotments in general on Facebook to see what the uptake is.

Cllr Davies  
Clerk  
Clerk  
Cllr Davies

Cllr Littlewood

March agenda



763.9 Letter from resident. Complaints regarding the hedge in The Avenue not being cut. Contact to be made with owners again. Complaints regarding the parking of a car on the High Street, near the bends. Noted car was in a dangerous position and quite rightly reported to the Police. Complaints about the lack of traffic calming on the High Street. This is being addressed. A response to be sent back. *Note: Owners of the land, the Diocese of Peterborough has instructed their agents (Carter Jonas) to contact the tenant, whose responsibility the hedging is, to get it cut back.*

Clerk

**764.0 FINANCIAL MATTERS**

764.1 Finance update. It was reported that as at 31<sup>st</sup> January the Council had £31,128.40 in the bank account. There were no matters arising. Figures accepted by Council.

764.2 Internal Control. Everything is present and correct.

764.3 Payroll Service. Noted, Council not minded to take this up at present.

764.3 ACRE subscription

**Resolved:** Council agreed to continue with the subscription to ACRE. GF/JT

**765.0 ACCOUNTS FOR PAYMENT**

Payments agreed and paid at the meeting under General Power of Competence. KBa/GF

**January payment**

Opus Energy	Street lighting (December)	89.75
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**February Payments**

S Halkett	Office costs	17.00
S Halkett	Salary	608.66
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Millennium Hall	Use of hall for Library	20.00
School	Use of room for meetings	20.00
G Fellows	Litter picking sticks £25.50, events calendar renewal for website £39.93	65.43
Weedon Bec PC	Office costs/subscriptions SLCC	186.39
ACRE	Subscriptions	35.00
		<b>1123.97</b>

When received – to be paid

Opus Energy	Street lighting charges (January)	TBC
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**766.0 PLANNING****766.1 To consider commenting on Applications**

a **Application:** WND/2022/0026. 32 The Crescent. Demolition of a conservatory. Construction of a two storey side extension, conversion of loft to habitable space including front dormers and roof lights to rear. The Council has no objections to this application which now conforms to the policies in the Neighbourhood Plan.

**767.0 REPORTS FROM VILLAGE ORGANISATIONS**

767.1 Brodie Lodge. Car boot to be held in April for the first time. New Trustees on the committee

767.2 Millennium Hall. Nothing to report.

767.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report

767.4 Charities: No meetings held

**768.0 CORRESPONDENCE RECEIVED**

a	WNC	Bypass tree planting. 762.
b.	WNC	Licence for Ram Bank. 762
c.	WNC	Latest update on High Street. 763.1
d.	NCALC	AMP plus grant offer. 763.5
e.	WNC	Consultation bus services. 763.7
f.	Resident	Allotments vacant, offer for health. 763.8
g.	Resident	Letter various subjects. 763.9
h.	NCALC	Payroll service. 764.3
i.	ACRE	Subscriptions. 764.4
j.	WNC	Planning application. 766.2
k.	Resident	Concern about people cutting tree. (Emailed)
l.	Resident	Concern about stone on Kings Lane. (Emailed)
m.	WNC	Tree work authorised by WNC, Brodie Lodge. (emailed)
n.	Nat HE	Work to A5, road closure. (emailed)

NCALC Updates

**769.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

Email: Resident Bulter Stone on Kings Lane. Noted and confirmed that it is being replaced.  
Email: Resident Concern about tree removal on Spring Lane. Noted, resident cut back overhanging tree.  
Email: Resident: Support for work to High Street.  
WNC: Consultation: Ownership of dog and prohibition of smoking in certain places. Noted – clerk to complete.

Clerk informed the meeting that payment would be required as two branches came down in the recent storms in the closed churchyard. These blocked the footpaths and needed removing.

**Date of next meetings:** 21<sup>st</sup> Mar, 25<sup>th</sup> April (revised date due to Easter),  
16<sup>th</sup> May  
20<sup>th</sup> June  
25<sup>th</sup> July (revised date due to Clerk's holiday)

**Items for inclusion on next meeting's agenda.**

Update on High Street mitigation works  
School/PC links  
Tree survey for Closed Churchyard  
Community Allotment  
Meeting venue/changing day of PC meetings  
Memorial garden – resin paths

The meeting closed at 2055 hrs

# FLORE PARISH COUNCIL

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Tel: 01327 341057 Email: [florepc@btinternet.com](mailto:florepc@btinternet.com)

16<sup>th</sup> March 2022

Dear Councillor

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Yours sincerely



S Halkett  
Clerk & Proper Officer to the Council

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## AGENDA

### Acceptance of Apologies for absence

Chairman: Mrs Kathryn Baines

**770.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

**771.0 Public Forum** for parishioners and reports by Unitary Councillors

**772.0** To approve the minutes of the Meeting of the Parish Council held on 21<sup>st</sup> February 2022

**773.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)

- To receive a Flood Warden report, if one available
- To note the Flore Facebook page is now live
- To note the road closure – The Crescent on the 5<sup>th</sup> June between 10am – 10pm

**774.0 To deal with general correspondence which may require a decision**

774.1 To receive an update on the High Street mitigation works, traffic calming and consider any other issues that may arise (if a further update has been received)

774.2 To consider the Annual Parish Meeting speakers

774.3 To consider youth links between the School and Parish Council

774.4 To consider payment for an allotment, if information received.

774.5 To consider the letter from the Church regarding the wall

774.6 To consider a full inspection on trees in the closed churchyard (or all inside the boundary wall)

774.7 To consider the memorial garden path

774.8 To consider a change to the meeting venue/day of meeting

774.9 To consider taking on the Messenger publication

**775.0 FINANCIAL/ADMIN MATTERS**

775.1 Finance update, including income received since last meeting

775.2 Internal control. Report on procedures since last meeting

775.3 To consider the AGAR Section 1 (Annual Governance Statement) for end of year 21/22, if received prior to meeting.

**776.0 ACCOUNTS FOR PAYMENT:**

**February payment**

Salix	Street lighting loan re-payment (DD)	1829.42
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**March Payments**

Opus Energy	To be paid following agreement	88.33
S Halkett	Street lighting January (retrospective)	
	Office costs	17.00

S Halkett	Salary	721.56
HMRC	PAYE Tax/Nat insurance	224.36
N Westhead	Bus shelter cleaning	16.00
Millennium Hall	February - library	20.00
G Fellows	Events calendar (website)	39.93
D Brown	Removal of large fallen branches – closed churchyard & plants for planters on High Street	516.00
Information Commissioner	Data protection fee	40.00
Unity Trust	Bank charges	18.00
		<b>1701.18</b>

**777.0 PLANNING**

**777.1 To consider commenting on Applications**

- a **Application:** WND/2022/0116. 16 Kings Lane. Work to tree within a conservation area.- retrospective

**778.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS**

- 778.1 Brodie Lodge Playing Field  
778.2 Millennium Hall  
778.3 Commonwealth Flags and Disaster Relief Fund  
778.4 Charities

**779.0 CORRESPONDENCE RECEIVED**

- a. PCC Church wall completion. 774.5  
b. Contractor Quote for tree inspection. 774.6  
c. WNC Planning application. 777.1  
d. PCC Thank you letter for donation on grass cutting and Messenger.

NCALC Updates

**780.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

Date of next full Council meetings: 25<sup>th</sup> April (note new meeting date due to Easter)  
16<sup>th</sup> May 20<sup>th</sup> June 25<sup>th</sup> July

# FLORE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE FLORE PRIMARY SCHOOL 21<sup>st</sup> MARCH 2022 at 7.30 pm

**PRESENT:** Councillors: Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows, Mr Geoff Holden,  
Mrs Chris Littlewood, Mr John Thomason  
1 Members of the public present  
Unity Councillors: Cllr Charles Morton

Chair: Mrs Kathryn Baines

**Acceptance of Apologies for absence:** Cllrs Andy Anderson, Freya Davies, Tom Higginson, Simon Levell.  
Also Unitary Cllr Phil Bignell

<b>770.0</b>	<b>Declarations of Interest under the Council's Code of Conduct.</b> Nothing declared	
<b>771.0</b>	<b>Public Forum:</b> for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> <li>• Cllr Morton: Advised that WNC are looking into the comments following the recent High Street consultation regarding the chicanes, that are causing issues with heavy machinery</li> <li>• Resident had nothing to say, just came to listen</li> </ul>	
<b>772.0</b>	<b>To approve the minutes of the Meeting of the Parish Council held on 21<sup>st</sup> February 2022.</b> Cllr Thomason requested the removal of the final sentence in item 762 (flood warden report). This course does not seem to exist. Amendment made and the minutes were signed. KBa/CL	
<b>773.0</b>	<b>Outstanding items - updates</b> (not covered elsewhere on the agenda) <ul style="list-style-type: none"> <li>• Flood Warden report. Cllr Thomason advised that he is waiting for a meeting re The High Street drains at the top of the Avenue.</li> <li>• Facebook. The Flore Parish Council page is now live although the page needs to be changed to a group to make it easier for people to follow.</li> <li>• Road Closures: Notification of requests for closures on 5<sup>th</sup> June for a Jubilee street party. The Crescent and The Green (10am – 10pm and 12noon - 9.30 pm respectively)</li> </ul>	
<b>774.0</b>	<b>GENERAL CORRESPONDENCE</b>	
774.1	High Street mitigation works. Nothing received.	April Agenda
774.2	Annual Parish Meeting: Speaker to be asked: Representative from the School; Flore Park Rovers; Flood Warden report and platinum jubilee update.	Cllr Beasley
774.3	School/PC youth links. Cllr Davies not present, although Cllr Thomason advised that Councillors Davies, Fellows and himself were working on a presentation for the school assembly.	April Agenda
774.4	Community Allotment: Advised that all plots are let.	
774.5	Church Wall. Noted that the wall has been repaired with a small amount left over. Councillors agreed to be held by the Church until required.	
774.6	Tree inspection – Churchyard. Decided to defer for a year.	
774.7	Memorial garden footpath. Agreed in principle, funding to be sought.	Clerk/Chair
774.8	Council meeting Venue/Day: <b>Resolved:</b> To change the venue back the URC and change the dates of the meetings to the second Tuesday in the month (exception January when it will be the 3 <sup>rd</sup> Tuesday). No meetings planned for August and December. The school would be the venue till after the June meeting and the new location/date would commence from the July meeting.	
774.9	Messenger. The Church informed the Council that they would not be continuing with the Messenger. Cllr Baines will speak to a Church member to see whether they could advertise the position, with funding from both the Church and the Council.	Cllr Baines
<b>775.0</b>	<b>FINANCIAL MATTERS</b>	
775.1	Finance update. It was reported that as at 28 <sup>th</sup> February the Council had £28,175.01 in the bank account. There were no matters arising. Figures accepted by Council.	
775.2	Internal Control. Everything is present and correct.	
775.3	End of year AGAR: Not received – April agenda	

**776.0 | ACCOUNTS FOR PAYMENT**

Payments agreed and paid at the meeting under General Power of Competence. KBa/GF

**February payment**

Salix	Street lighting loan repayment	1829.42
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**March Payments**

Opus Energy	Street lighting (retrospective)	88.33
S Halkett	Office costs	17.00
S Halkett	Salary	721.56
HMRC	PAYE Tax/Nat insurance	224.36
N Westhead	Bus shelter cleaning	16.00
Millennium Hall	Use of hall for Library	20.00
G Fellows	Website events calendar	39.93
D Brown	Removal of large tree branches from Closed Churchyard and plants for planters	516.00
Information Commissioner	Data protection	40.00
Unity Trust	Bank charges	18.00

**Received after agenda published**

Flore Primary School	Rent for meetings	30.00
Parish Online	Online mapping service	70.00
Flore PCC	Donation towards Messenger contribution	50.00

**1851.18**

When received – to be paid

Street lighting charges

**777.0 | PLANNING****777.1 | To consider commenting on Applications**

- a **Application:** WND/20220116. 16 Kings Lane. Work to tree within a conservation area. No objections, Council are happy to leave this to the Tree Officer to adjudicate. (retrospective)

**778.0 | REPORTS FROM VILLAGE ORGANISATIONS**

- 778.1 Brodie Lodge. Car boot to be held on 3<sup>rd</sup> April. 200 Club applications going to all households shortly  
 778.2 Millennium Hall. Nothing to report  
 778.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report  
 778.4 Charities: Richard Capell held a meeting. Donations to be made to the School, Pre-School and the URC and PCC youth schemes.

**779.0 | CORRESPONDENCE RECEIVED**

- a PCC Church wall completed. 774.5  
 b. Contractor Quote for tree inspections. 774.6  
 c. WNC Planning application. 777.1  
 d. PCC Thank you letter for donation on grass cutting and Messenger. Noted  
 NCALC Updates

**780.0 | CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

- Email: WNC Sustainable Northamptonshire event. Noted  
 Email: AWA Notice of road closure. Noted. To be put in Messenger and on social media  
 Email: WNC Road closure The Green – 5<sup>th</sup> June. Noted under 773.0  
 Email: PCC Request for donation towards Messenger £50, agreed and paid due to timeframe

**Date of next meetings:** **25<sup>th</sup> April (revised date due to Easter),**  
 16<sup>th</sup> May  
 20<sup>th</sup> June  
 25<sup>th</sup> July (revised date due to Clerk's holiday)

**Items for inclusion on next meeting's agenda.**

Update on High Street mitigation works  
 School/PC links

The meeting closed at 2035 hrs

**FLORE**  
**ANNUAL PARISH MEETING**  
**20<sup>th</sup> April 2022 at 7pm**

**To be held in the Millennium Hall**

**AGENDA**

1. Apologies for absence
2. Minutes of the last Parish Meeting – 21<sup>st</sup> April 2020
3. Any matters arising therefrom
4. Report by the Chairman of the Parish Council
5. Presentations by:
  - Flore Church of England Primary School
  - Flood Warden – Flooding issues in the village
  - Flore Park Rovers
  - Platinum Jubilee Celebrations, update.
6. Report from, or on behalf of the Police (if received)
7. Report from, or on behalf of Flore’s Unitary Councillors
8. Reports from Village Charities
  - The Flore Charity
  - Richard Capell Charity
9. Financial report for year ending March 2022
10. Issues raised by parishioners and members of the public, from the floor, for consideration by the Parish and Unitary Councils

  
\_\_\_\_\_  
**Parish Council Chairman**

Clerk to the Council: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL  
Tel: 01327 341057 Email: [florepc@btinternet.com](mailto:florepc@btinternet.com)

# FLORE PARISH COUNCIL

## ANNUAL PARISH MEETING Held in the Millennium Hall, Flore on Wednesday 20<sup>th</sup> April 2022 at 7.00pm

### MINUTES

**Present** Parish Cllrs: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kevin Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr John Thomason  
10 Members of the public

The meeting was chaired by the Chairman of the Parish Council Mrs Kathryn Baines  
The Chairman welcomed everyone to the meeting

**1. Apologies for absence** had been received from Parish Cllrs Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood

**2. Minutes of the last Annual Parish Meeting on 21<sup>st</sup> April 2021.** These minutes were signed and agreed at the Parish Council's AGM in May 2021.

**3. Any matters arising:** Nothing mentioned.

#### **4. Chairman's report**

I would like to welcome everyone to the 2022 Flore Annual Parish Meeting.

It is lovely to be able to have this meeting in the Millennium Hall after being unable to hold a public meeting for the past 2 years. The purpose of this meeting is to give parishioners the opportunity to hear what the Parish Council has been doing since the last Annual Meeting and to give parishioners the chance to raise any questions or concerns they may have with regard to the parish and any parish business. After presenting my report on behalf of the Parish Council, and following any questions, we will then hear from our speakers this evening.

We will hear from Flore Primary School, Flore Park Rovers, John Thomason will give a Flood Warden report and Sue Kerrison a Platinum Jubilee update

Last year kicked off with Elections for the Parish Council. We were very fortunate, unlike other Parish Councils who struggle, that we had 12 nominations for 10 places which meant that we had an election. It is comforting to know that there are people who are interested in the Parish Council and contributing to village life. For the first time we had a youngster who put themselves forward for election. Freya Davies who had just turned 18 the day before the close of nominations, was duly elected and was probably one of the youngest or even the youngest. Parish Councillor in England. Freya has been a great asset to the PC and has taken on producing the monthly Parish Council newsletter which has been going out in the Messenger each month. She has also been talking with the School about a Youth Council and has set up a Parish Council Facebook page.

We also welcomed John Thomason, who has been our Flood Warden, to the Council.

Shortly after the elections we held a meeting for the first time to discuss a Business Plan so that as a Council we can be pro-active rather than reactive and to have a plan as to what we would like to achieve and our aspirations. One of things that we identified as being a good thing to have was a Youth Council, Freya has been in to the Primary School and we have started to set up links with the school with the thoughts of talking with the top class. From this we circulated a questionnaire to each household asking them what they might like us to concentrate on and what they felt the village needed going forward.

Traffic calming was a big issue, sports facilities/larger village hall was another priority as well as green issues.



We have been working on the traffic calming measures for the past 2 years. Tom Higginson, one of our Councillors, has been leading a Steering Group comprising of interested parties in the village and after many discussions and meetings, work is due to start on chicanes in the village which will slow down and deter traffic from coming through the village. Highways felt that Chicanes were felt to be the best option rather than speed bumps and the plan is to have 3 of these starting just before Bliss Lane and ending on the bends. Despite some concern from local farmers about the width of these and the impact on their ability to pass through the village, we have reached a workable solution. We hope work will start in the next few weeks. We have Tom to thank for pursuing this with Highways and to keep them on task.

Much as we would like to have better sports facilities and a larger village hall or venue, we would need to identify a plot of land to be able to build on. We currently have some S106 monies which are allotted to Indoor Sport which we will lose as we have nowhere to use this money and it is unlikely that Bovis would agree to change this to outdoor sport. We will continue to look at any opportunities for providing such a facility.

The business plan will be revisited later this year.

We have considered 36 planning applications over the past year. We had 1 appeal, the Garage site, High Street) which they won but some modifications were made to the initial planning application.

In August last year Barwood Homes submitted an outline planning application for 60 houses on the Brington Road, we sent an objection but have heard nothing further to date. A representative of EDF has spoken to us twice about a proposed Solar Farm application along the Brington Road which would stretch towards Glassthorpe Hill, as yet they have not submitted an application but expect it very shortly.

As a council we took part in the Asset Mapping Project – a few councillors got together and looked at all the ‘assets’ that we have in the Parish and put them on a map. This covers things like benches, waste bins, street lighting.

The Parish Council Facebook page is now up and running – this is purely for information, and we will not be responding to comments. Sign up to it as any info that is useful will be put onto it, including agendas and minutes of the Parish Council meetings.

We have also replaced the pads in the defibrillator machines and laid a wreath on Remembrance Sunday.

We have been using the Primary School for our meetings but have decided to move to the Chapel Schoolroom from July as it is more in the centre of the village and more accessible, but we thank the school very much for hosting us over the past year.

Due to the change of venue and the Chapel already being booked on a Monday we will be moving our meetings to the second Tuesday of the month, although due to our clerk’s holidays we will be meeting on the fourth Tuesday in July, the 26<sup>th</sup>.

I would like to mention Len Gully who has produced the Messenger for 25 years, you will all be aware he has retired from this now, but we would like to thank him very much for printing and distributing the Parish Council Newsletter as part of this and for all the help he has given us over the years. We hope he has a happy retirement.

I would like to thank all the Councillors for their ongoing support and for all the work that they do responding to planning applications, working on the traffic calming, Geoff and Lindsey Fellows for their tireless litter picking, Chris Littlewood for all her advice on trees, and last but not least Sue Halkett our clerk who keeps us in order and advises on what we can and cannot do.

That concludes my report for this year. I would now welcome any questions from the floor.

Issues raised following the Chair report have been noted at the appropriate point (No 10) on these minutes

### **5. Presentation: Flore Church of England Primary School – Mrs Stacey Dransfield – Parent Governor**

Mrs Dransfield advised that the pupils had taken part in a Christmas performance which was televised on Look East, they have also undertaken an Easter performance. Volunteers from the village go into the school and help the children with their reading and the learning of any new skills. The school has 14 children from the hotel who have settled in nicely and have all the equipment/uniforms they need. There is now full wrap around care, a breakfast and after school club which has a computer club, multi sports, dance classes and basketball facilities for the students. The School has a Forest affiliation where the children take part in outdoor learning. Ian Heard is the Head of School and did a monthly update in the Messenger.

Ongoing they pupils are looking forward to the 126<sup>th</sup> May Day on the 14<sup>th</sup> May, the sports day is nearer the end of term in July, the residential will be on the Isle of Wight and the school is working with the Parish Council in setting up a youth council.

Q: How many pupils currently?

A: 84

Q: How many teachers?

A: There are three classes, each class has a teacher and assistance but there are also leadership staff and special needs staff

Q: Are any children from other villages?

A: 4

Q: What is the capacity when full?

A: Around 100.

Mrs Dransfield was thanked for her presentation

### **Presentation: Flood Warden – Mr John Thomason**

Mr Thomason gave an update on his role, and the current position regarding the storm drains around the village. Many have been sorted, including Sutton Street, the A435 near the Holiday Inn, Brockhall Lane and Kislingbury although he is still working on the issues of flooding at the top of The Avenue and the layby near the Holiday Inn. He is also looking into drain at the side of the Millennium Hall, which although private, does take the run-off from the roads so he is hopefully meeting someone from Highways to see whether they will take any responsibility for any of these.

Warning signs are put up by the river is there are any flooding on the road. The two incidents of recently burst water have both been sorted.

Mr Thomason was thanked for his presentation.

### **Presentation: Flore Park Rovers – Mr Gary Taberer**

Mr Taberer gave an update on when the Rovers started in 2006 and from when he joined in 2010 where the team were asked what colour kit they wanted to have and what nickname they wanted to be known as. They chose blue and white hoops and to be called the Pirates. They have from that day forward. The Pirates play at Brodie Lodge but the children that started have now grown up and there are no new children wanting to come forward to play so their last game will be held on the 15 May. Mr Taberer told how he had this had helped him when he came to the village by meeting a lot of other people in such a friendly, social environment and it would be a shame to see it close but could not see anyway forward at present. Should other children want to take it up, in the future, there would still be the money there to help them out.

Mr Taberer was thanked for his presentation.

### **Presentation: Platinum Jubilee Update – Mrs Sue Kerrison**

Mrs Kerrison gave a brief up date on what is planned, to date.

2<sup>nd</sup> June: Nothing planned

3<sup>rd</sup> June: Brownies and Scouts are organising cakes and games  
Dog Show on Brodie Lodge playing field

4<sup>th</sup> June: Afternoon Tea in the URC Schoolroom  
Flags will be flying

5<sup>th</sup> June: AM: Car boot sale in Brodie Lodge playing field

AM: Flore Church breakfast

PM: Picnic on the playing field with games

PM: Street parties planned in various streets

The Allotment Group are also making a Jubilee cake and will be enjoying it!  
Mrs Kerrison was thanked for her presentation.

**6. Report by Northants Police.** Nothing received.

**7. Report by Unitary Councillors – Cllr Mr Geoff Fellows read out the report provided.**

It was an immense honour for the three of us to be returned as Ward Councillors for the Long Buckby Ward in the new West Northamptonshire Council in May 2021. We would like to thank every person who put their faith in Cllr Phil Bignell, Cllr Daniel Lister and Cllr Charles Morton. As a team of three Conservative Councillors we took the decision to divide up the Ward with respect to attending PC meetings of which there are 10 a month. Casework is a joint effort in all Parishes where we use our individual strengths – Dan on Education, Charles on Social issues and Phil on Planning. We are happy to be contacted by anyone about anything.

The new unitary council (which combines the duties of county and district councils) inherited a relatively stable financial position but faced and still faces the significant challenge of repurposing services for the geography it now serves. This involves splitting County Council services such as Highways into two and combining the district council services previously managed by Daventry, Northampton and South Northamptonshire into a single operation. With the forthcoming new Highways contract, a combined and better resourced planning system, and efficiencies materialising across most departments we are confident that over the next 2-3 years the benefits of the new local council will become apparent to residents in a way they probably aren't right now. During this civic year we have had numerous successes in solving issues highlighted to us including planning which seems to generate most problems, Highway issues and signposting services for those in need. We have also distributed nearly £7,500 in Covid support grants to local community groups to aid with their recovery from the pandemic.

The forthcoming civic year will see improved communication with WNC for residents and parishes via our emerging localism model which should see the establishment of local area forums where data-led local needs assessments can be carried out and local needs debated by key stakeholders in each community. More details on this scheme will be provided by the summer. We are also approaching a critical point in the tendering process for the new Highways contract, and public consultation will be included so that residents can make their priorities known. We are incredibly conscious of the frustration felt by most local people regarding the condition of our roads and the inadequate provisions within the current contract, so this represents a fantastic opportunity to break from some of our past failures and deliver visible improvements.

Finally, we would like to thank all Parish Council members and other community volunteers for their ongoing commitment to our wonderful villages. Without this support our job be immeasurably more difficult. As already said we are open to any input and as elected representatives we will strive to deliver solutions when possible. Cllr Fellows was thanked for reading the report.

**8. Reports by Village Charities – read by Clerk Mrs Sue Halkett**

**The Flore Charity.** This Charity is made up of the merged Muscott & Sears Town Close Charity and the Flore Widows (Cartwright & Curtis) Charity. The Trustees of the Charity administer the money. Current trustees are: nominated by the Parish Council (Hazel Labraham), Parochial Church Council (John Boast), United Reformed Church (Chris Littlewood), ex-officio (Revd Stephen Burrow) and 2 co-optative trustees (Mrs Lis Nye and Mrs Wendy Pitman).

The income derives from investments and the leasing of two areas of agricultural land in Flore. In 2021/22 there was only 2 application for student book allowance, totalling £400.

**Richard Capell Educational Foundation.** The income from this Charity derives from investments made through the Charities Office Investment Fund. The Capital comes from the sale, many years ago, of land and property in the Parish. This is on a low level interest rate and is paid on the income from the investments. Trustees are Mr Mike Penn, Mrs Hazel Labraham, Mr Paul King, Sue Raven, Revd Stephen Burrow and Unitary Councillor Mr Dan Lister. The grants paid out are limited to improving education and the beneficiaries include the School, Pre-School and the two church youth programmes. 2021/22 grants totalling £2,000 were paid out.

**9. Financial Report.** The Clerk informed the meeting that the Council had received £42,839.72 income. And has spent £44,786.35. Money in the bank totalled at the year end totalled £26,623.46.

## 10. Issues raised:

Q: Can the Council chase the S106 money that has been identified for indoor sports and get it changed and also go public and embarrass the developer?

A: Advised that we have already chased the developer to see whether they would change it to outdoor sports instead of indoor, no responses to the two contacts made. Clerk to speak to Unitary Councillor to see whether anything can be done before it is lost and also ask how we can stop this from happening in the future.

Q: Can S106/CIL money be extended from the 5 years to allow people to have the time to spend it?

A: It is (believed) to be a Government directive and would take a lot to change it

Q: Why cannot the minutes of meeting show everything that has been discussed?

A: The minutes are for decisions and are kept as brief as possible. Any important is generally recorded but names and 'what people talk about' are generally edited, if included.

Q: EDF solar farm – Any chance of a making the information more available.

A: It has been, we have publicised all we know, it has been in the Messenger with the direct links to their site and they have come and given two presentations to the Council which have been open meetings. We will ask if they could do another presentation, prior to their application.

Q: Traffic calming: are there any weight restrictions being put on the High Street?

A: Not as far as we are aware.

Thanks were given to all the Councillors for their hard work in doing an amazing job in representing the parish.

There being no further business the meeting was closed at 8.30pm.

The Chairman thanked all for attending.

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Signed: Chairman of Council

# FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL  
Tel: 01327 341057 Email: [florepc@btinternet.com](mailto:florepc@btinternet.com)

20<sup>th</sup> April 2022

Dear Councillor

This is your summons to the **Parish Council Meeting** to be held on **Monday 25th April 2022 at 7.30 pm in the rear classroom, Flore Primary School**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett  
Clerk & Proper Officer to the Council

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Chairman: Mrs Kathryn Baines

## AGENDA

### Acceptance of Apologies for absence

**781.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

**782.0 Public Forum** for parishioners and reports by Unitary Councillors

**783.0** To approve the minutes of the Meeting of the Parish Council held on 21<sup>st</sup> March 2022 and the Minutes of the Annual Parish Council meeting held on the 20<sup>th</sup> April 2022

**784.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)

- To receive dates for meetings for the remainder of the year, including new July meeting date (clerk's holiday)

### **785.0 To deal with general correspondence which may require a decision**

785.1 To receive an update on the High Street mitigation works, traffic calming and consider any other issues that may arise

785.2 To consider youth links between the School and Parish Council

785.3 To consider taking on responsibility for maintenance on the bank in Spring Lane which comes under WNC

785.4 To consider an offer from local conservationist on ideas for wildlife in the village.

785.5 To consider any issues arising from the Annual Parish Meeting.

785.6 To consider responding to the Housing Strategy Survey

### **786.0 FINANCIAL/ADMIN MATTERS**

786.1 Finance update, including income received since last meeting

786.2 Internal control. Report on procedures since last meeting

786.3 To consider the AGAR Section 1 (Annual Governance Statement) for end of year 21/22

### **787.0 ACCOUNTS FOR PAYMENT:**

#### **April Payments**

SSE (DD)	Street lighting February (retrospective taken 7 <sup>th</sup> April)	139.99
SSE (DD)	Street lighting March (retrospective at time of meeting 21 <sup>st</sup> April)	147.63
N Westhead	Bus shelter cleaning	16.00
S Halkett	Office costs	17.00
S Halkett	Salary	636.85
HMRC	PAYE Tax/Nat insurance	164.70
Millennium Hall	Library hire	20.00
M Freeman	Playing areas/Churchyard grass cutting	195.00
		<b>1337.17</b>

**788.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS**

- 788.1 Brodie Lodge Playing Field
- 788.2 Millennium Hall
- 788.3 Commonwealth Flags and Disaster Relief Fund
- 788.4 Charities

**790.0 CORRESPONDENCE RECEIVED**

- a. WNC Update on High Street meeting. 785.1
  - b. Resident Possible wildlife report for the village. 785.4
  - c. PKF Audit paperwork. 786.3
  - d. Midlands Trains Changes to fares and ticketing, emailed
  - e. WNC Housing Strategy Consultation. 785.6
- NCALC Updates

**792.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

Date of next full Council meetings: 16<sup>th</sup> May 20<sup>th</sup> June 26<sup>th</sup> July

# FLORE PARISH COUNCIL

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE FLORE PRIMARY SCHOOL 25<sup>th</sup> APRIL 2022 at 7.30 pm

**PRESENT:** Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellows,  
Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason  
1 Member of the public present  
Unity Councillors: Cllr Charles Morton

Chair: Mrs Kathryn Baines

**Acceptance of Apologies for absence:** Cllr Mr Kev Beasley, Mr Tom Higginson

<b>781.0</b>	<b>Declarations of Interest under the Council's Code of Conduct.</b> Nothing declared	
<b>782.0</b>	<b>Public Forum:</b> for parishioners and reports by Unitary Councillors Nothing to report by anyone	
<b>783.0</b>	<b>To approve the minutes of the Meeting of the Parish Council held on 21<sup>st</sup> March 2022 and the minutes of the Annual Parish Meeting held on the 20<sup>th</sup> April 2022.</b> Both minutes were signed as an accurate record. GF/AA	
<b>784.0</b>	<b>Outstanding items - updates</b> (not covered elsewhere on the agenda) <ul style="list-style-type: none"> <li>Meeting Dates: The meeting date for July had previously been changed to accommodate the Clerk's holiday to the 25<sup>th</sup> July, as the meetings from July change date and venue, the date for the July meeting now will be Tuesday 26<sup>th</sup> July.</li> <li>Flood warden reported that he had met with Highways representatives to look at the flooding issues and has confirmed that they will look into all the points raised and come back to him.</li> </ul>	
<b>785.0</b>	<b>GENERAL CORRESPONDENCE</b>	
785.1	High Street mitigation works. Noted that the recent meeting with Highways and local farmers seemed successful and new plans were being looked at regarding the chicanes.	
785.2	School/PC youth links. Noted that Cllrs Davies, Fellows and Thomason had recently met with the School Council and Cllr Thomason informed them of the roles of the flood warden. Other meetings are being planned.	
785.3	Maintenance of Spring Lane. A quote to be sought as to what is needed and at what cost before any decisions made.	May agenda
785.4	Wildlife ideas for Flore. Council agreed that this would be nice to see and are happy if the lady wants to take a look around to see what could be done to protect the wildlife in the village.	Clerk
785.5	Annual Parish Meeting update: Clerk contacted Unitary Councillors to look into the S106 money, Cllr Bignell will come back to us when he has some answers. EDF Solar are happy to do a presentation when the application has gone through the Central Government Planning system and is passed to the West Northants Council. Clerk to contact Millennium Hall to see availability of the room and speak to EDF	Clerk
785.6	Housing Strategy Consultation: Everyone can complete this survey but Cllr Anderson will answer the questions on behalf of the Parish Council	Cllr Anderson
<b>786.0</b>	<b>FINANCIAL MATTERS</b>	
786.1	Finance update. It was reported that as at 31 <sup>st</sup> March the Council had £26,623.46 in the bank account. Full end of year figures will be presented at the May meeting. There were no matters arising. Figures accepted by Council.	
786.2	Internal Control. Cllr Holden confirmed that everything is present and correct.	
786.3	End of year AGAR Section 1: Questions were received and agreed and the end of year AGAR form was confirmed and signed by the Chairman and Clerk..	
<b>787.0</b>	<b>ACCOUNTS FOR PAYMENT</b>	
	Payments agreed and paid at the meeting under General Power of Competence. KBa/AA	

SSE (DD)	Street lighting February (retrospective taken 7 <sup>th</sup> April)	139.99
SSE (DD)	Street lighting March (retrospective at time of meeting 21 <sup>st</sup> April)	147.63
N Westhead	Bus shelter cleaning	16.00
S Halkett	Office costs	17.00
S Halkett	Salary	636.85
HMRC	PAYE Tax/Nat insurance	164.70
Millennium Hall	Library hire	20.00
M Freeman	Playing areas/Churchyard grass cutting	195.00
LG Garden Services	Strimming around trees – received after agenda published	100.00
		<b>1437.17</b>

**788.0 REPORTS FROM VILLAGE ORGANISATIONS**

- 788.1 Brodie Lodge. First car boot was successful, next will be held on 1<sup>st</sup> May. 200 Club has just hit the 200 subscriptions and likely to get more.
- 788.2 Millennium Hall. In a good financial position, drains a concern. Looking at the possibility of putting a lean to at the side of the hall to hold table tennis/indoor sports. First show from Flore Arts was successful recently
- 788.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 788.4 Charities: Richard Capell held a meeting. Nothing to report

**790.0 CORRESPONDENCE RECEIVED**

- a. WNC Update on High Street meeting. 785.1
- b. Resident Possible wildlife report for the village. 785.4
- c. PKF Audit paperwork. 786.3
- d. Midlands Trains Changes to fares and ticketing, emailed
- e. WNC Housing Strategy Consultation. 785.6
- NCALC Updates

**791.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**

- Email: Unitary Cllr Bignell: Response to question on CIL. Noted on item 785.5
- Email: CADNO/EDF. Response to questions re solar farm. Noted on item 785.5
- Email : D Brown: 4 largest trees fallen on footpaths on the Council owned land at the Bovis Estate, agreed to get them removed as a matter of urgency, cost £100.

**Date of next meetings:** 16<sup>th</sup> May – apologies offered by Cllr Holden  
20<sup>th</sup> June  
26<sup>th</sup> July (revised date due to change of location and day of meeting)

**Items for inclusion on next meeting's agenda.**

The meeting closed at 2010 hrs