

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

12th January 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 17th January 2023 at 7.30 pm in the United Reformed Church Schoolroom, Chapel Lane**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 863.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 864.0 Public Forum** for parishioners and reports by Unitary Councillors
- 865.0** To approve the minutes of the Meeting of the Parish Council held on 8th November 2022 and the minutes of the Extraordinary Meeting of the Parish Council held on the 5th December 2022.
- 866.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To confirm that the Precept request has been submitted to WNC and confirmation received.
 - To note that thanks were received from Flore PCC for the donation towards the grass cutting.
 - To receive the meeting dates for 2023, and set a date for the Annual Parish Meeting – incl speakers
 - To note that the damaged street light, hit over the Xmas period, has been made safe and will be replaced in due course (High Street, WNC ownership)
- 867.0 To deal with general correspondence which may require a decision**
- 867.1 Climate Group. To receive an update from the local Climate Group
- 867.2 Business Plan. To consider adopting the Business plan
- 867.3 To consider the High Street traffic calming measures
- 867.4 To consider flood wardens and emergency planning
- 867.5 Consultation: To consider commenting on the WNC Budget.
- 868.0 FINANCIAL/ADMIN MATTERS**
- 868.1 Finance update, including income received since last meeting
- 868.2 Internal control. Report on procedures since last meeting
- 868.3 To consider a donation towards Home Start

869.0 ACCOUNTS FOR PAYMENT:**December payments**

SSE	Street light electricity (retrospective) (DD)	143.68
Unity Trust	Bank charges	18.00

January payments

S Halkett	Office costs £17. Plastic wallets for welcome pack £17.94	34.94
S Halkett	Salary	961.63
HMRC	PAYE Tax/Nat insurance	332.82
Weedon Bec Parish Council	SLCC membership	98.67
Millennium Hall	Library hire	20.00
NCALC	Training – Climate Conference – Cllr Thomason	66.00
SSE	Street light electricity (DD)	155.00

To be paid on the 18th January 1669.06

870.0 PLANNING

870.1 To consider commenting on:

- a. Application: WND/2022/1087. Flore Millennium Hall. Extension to existing hall to provide additional space for sports and youth activities
- b. Application: WND/2022/1121. Leggatts 25 High Street. Removal of tree in a conservation area.
- c. Application: WND/2022/0918. Orchard House, 70 High Street. Listed Building Consent for demolition of single storey side extension and construction of new single storey side extension orangery and terrace.

871.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 871.1 Brodie Lodge Playing Field
- 871.2 Millennium Hall
- 871.3 Commonwealth Flags and Disaster Relief Fund
- 871.4 Charities

872.0 CORRESPONDENCE RECEIVED

- a. WNC Precept forms. 866
- b. Flore PCC Thank you letter. 866
- c. Balfour Beatty Conf lamp has been sorted. 866.
- d. WNC Flood wardens. 867.4
- e. WNC Consultation. 867.5
- f. Home Start Request for funding.868.3
- g. WNC planning applications x 3. 870.1

NCALC Updates/Training - emailed
WNC media updates - emailed
WNC Town & Parish Council meeting notes

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 14th February, 14th March, 11th April
Annual Parish Meeting:

FLORE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN URC SCHOOLROOM, CHAPEL LANE, FLORE ON 17th JANUARY 2023 at 7.30 pm

PRESENT: Councillors: Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
Unitary Councillor Mr Charles Morton
2 Members of the public present

Acceptance of Apologies for absence: Cllrs Mr Andy Anderson, Mrs Kathryn Baines, Mr Tom Higginson,
Mr Geoff Holden
Unitary Cllr Mr Phil Bignell

Chair: In the absence of Cllr Baines, Vice- Chair Cllr Chris Littlewood took the meeting

863.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	
864.0	Public Forum: for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> • Cllr Morton advised that Highgate House at Creaton had been dismissed as a refugee hotel. • Resident gave update on Climate Group – minuted in item 867.1 	
865.0	To approve the minutes of the Meeting of the Parish Council held on 8th November 2022 and the Extraordinary Meeting held on the 5th December 2022. These minutes were an accurate record of the meetings. GF/CL	
866.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Precept request submitted – noted • Thanks received from Flore PCC and URC for donation towards grass cutting. • Meeting dates: Noted. Annual Parish Meeting to be held on 20th April in the Millennium Hall. Speakers to invited: Climate Group, Linear Green, Church and Police • Street light – noted. 	Clerk
867.0	GENERAL CORRESPONDENCE	
867.1	Climate Group: Emmie Williamson advised that there was a good turn out to the first meeting of the Action Group, they were working on 6 areas including biodiversity, decarbonisation etc. Two members would attend the Emergency Workshop, if there are still vacancies. Grass cutting – hopefully verges could be left to go wild and some more tree planting would be encouraged. The grass cutting would be put on the agenda for next month as there are some rules about cutting highways grass – to be discussed.	Clerk Feb Agenda
867.2	Business Plan. No comments had been received on the current business plan which is on the website.	Clerk
867.3	High Street traffic calming. It was advised that there may still be some money remaining, following the installation of the three chicanes. Clerk to write to WNC to ascertain what there is and what else could be done.	
867.4	Flood wardens/Emergency planning. Cllr Thomason mentioned the High Street issues and advised that he had contacted Highways who said they would clear the roots from the drain. A letter to be sent to the owner of The Grange as riparian owners of the drain by the Millennium Hall. He advised that he now has his kit bag as Flood Warden and that he would have a word with another resident who he believes may join him as Flood Warden, clerk to inform WNC is this is the case. It was proposed that the climate group is set up as a working group of the Parish Council and two members would like to attend the Community Emergency Plan Workshop in February in readiness to put a plan into place for Flore. Resolved: Council agreed to the sub-group and Clerk to draw up a policy on terms and conditions. Clerk to ascertain whether there are vacancies on the course, Council to pay.	Clerk
867.5	Consultation: WNC budget – no comments to make	
868.0	FINANCIAL MATTERS	
868.1	Finance update. It was reported that as at 31 st December the Council had £42,679.95 in the bank account. There were no matters arising. Figures accepted by Council.	
868.2	Internal Control. Cllr Holden carried out the internal control. All present and correct.	
868.3	Request for donation – Home Start. Agreed not to contribute at this stage.	

868.0 ACCOUNTS FOR PAYMENT

Payments agreed under General Power of Competence.

December payments

SSE	Street light electricity	143.68
Unity Trust	Bank charges	18.00

January payments

S Halkett	Office costs /plastic wallets	34.94
S Halkett	Salary (incl pay rise backdated to April)	961.63
HMRC	PAYE Tax/Nat insurance	332.82
Weedon Bec Parish Council	SLCC subscriptions	98.67
Millennium Hall	Library hire	20.00
NCALC	Training course	66.00
SSE	Street lighting	155.00

To be paid on the 18TH January 1669.06**870.0 PLANNING****870.1 APPLICATIONS**

- A WND/20221087. Flore Millennium Hall. Extension to existing hall to provide additional space for sports and youth activities. Council has no objections to this application which will enhance the sporting facilities in the village.
- B WND/2022/1121. Leggatts 25 High Street. Removal of tree in a conservation area. The Council object to the removal of the lovely, straight lime tree but understand the argument for its removal.
- c. WND/2022/0918. Orchard House, 70 High Street. Listed Building Consent for demolition of single storey side extension and construction of new single storey side extension, orangery and terrace. WND has not uploaded any documentation to the website so no chance to view any plans prior to meeting. There is an issue with the website. The Conservation officer is also looking for an extension on this application due to not receiving paperwork back but will confirm whether FPC has an extension in due course.

871.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 871.1 Brodie Lodge Playing Field. The adult exercise equipment has been installed in Brodie Lodge. The S106 money (for outdoor sports equipment) has been used for this.
- 871.2 Millennium Hall. Planning application has been submitted.
- 871.3 Commonwealth Flags and Disaster Relief Fund. Nothing received
- 871.4 Charities. Richard Capell held AGM. No recent meetings.

872.0 CORRESPONDENCE RECEIVED

- a. WBC Precept forms. 866
- b. Flore PCC Thank you letter. 866
- c. Balfour Beatty Conf lamp has been sorted. 866
- d. WNC Flood wardens. 867.4
- e. WNC Consultation 867.5
- f. Home Start Request for funding. 868.3
- f. WNC Planning applications x 3. 8780.1

NCALC Updates/Training - emailed

WNC media updates - emailed

Town & Parish Briefing newsletter – emailed

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Update on tree at Leggatts. Noted.

Date of next meetings: Feb 14, Mar 14th, Apr 11th, May 9th, Jun 13th, Jul 11th, Sep 12th, Oct 10th, Nov 14th**Items for inclusion on next meeting's agenda.**

Grass cutting on verges
Climate Group update
High Street work update

The meeting closed at 2025 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

9th February 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 14th February 2023 at 7.30 pm in the United Reformed Church Schoolroom, Chapel Lane**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 874.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting.
- 875.0 Public Forum** for parishioners and reports by Unitary Councillors. A maximum time of 15 minutes will be allowed in total, at the discretion of the Chairman.
- 876.0** To approve the minutes of the Meeting of the Parish Council held on 17th January 2023, previously circulated to all Councillors.
- 877.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To receive an update from the Flood Warden
 - To receive an update on the High Street traffic calming measures
 - To receive an update on proposed speakers at the Annual Parish Meeting
- 878.0 To deal with general correspondence which may require a decision**
- 878.1 Climate Group. To receive an update from Flore Climate Group, if one available and to consider the terms and conditions for the set-up of a Council Sub-group.
- 878.2 Grass cutting. To consider ideas of only one cut on some verges during the year.
- 878.3 Hedgehog Highway: To consider a request to purchase Hedgehog Highway surrounds for to install as gaps in fences
- 878.4 To note the further correspondence re the LED lighting application for adoption on the Bovis site and consider response.
- 878.5 Consultation: WNC: Draft Hackney Carriage and Private Hire Policy
- 879.0 FINANCIAL/ADMIN MATTERS**
- 879.1 Finance update, including income received since last meeting
- 879.2 Internal control. Report on procedures since last meeting
- 879.3 S106/CIL: To note that there is approximately £17,173 S106 money (provision and enhancement of open spaces) and £6,800 CIL from the Greens Garage site. Nothing is confirmed yet nor any timescales available.
- 879.4 To consider other signatories for Unity Trust Banking. Currently: Cllrs Anderson, Baines, Fellows & Littlewood
- 879.5 To consider when you would like to obtain quotes for the street lighting electricity. The current contract runs out in Feb 24.

FLORE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN URC SCHOOLROOM, CHAPEL LANE, FLORE ON 14th FEBRUARY 2023 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
1 Member of the public present

Acceptance of Apologies for absence: Cllrs Mrs Kathryn Baines, Mr Kev Beasley, Miss Freya Davies,
Mr Geoff Fellows,
Unitary Cllrs Mr Phil Bignell, Mr Charles Morton

Chair: In the absence of Cllr Baines, Vice- Chair Cllr Chris Littlewood took the meeting

- 874.0** **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared
- 875.0** **Public Forum:** for parishioners and reports by County and District Councillors
- Member of the public mentioned the chicanes – noted
- 876.0** **To approve the minutes of the Meeting of the Parish Council held on 17th January 2023.** These minutes were an accurate record of the meetings. CL/SL
- 877.0** **Outstanding items - updates** (not covered elsewhere on the agenda)
- Flood Warden. Update noted including High Street, Millennium Hall drains and smells in Sutton Street. A letter to be sent to the three owners of the drains adjacent to the Millennium Hall informing them of their responsibilities.
 - High Street traffic calming measures. Possibility of apply for a weight limit – to be addressed by the High Street group. Member of public (above) mentioned concern over chicanes as well as a resident who contacted a Cllr and a resident of Weedon who contacted the testing station to try to stop the HGV testing vehicles coming through. Clerk to write to Testing Station but it is understood they can reduce the actual tests but have no control over the driver training companies.
 - Annual Parish Meeting. Cllrs happy that the Church and Climate Group would be the speakers at the APM.
- 878.0** **GENERAL CORRESPONDENCE**
- 878.1 Climate Group: Update, Cllr Thomason gave a brief update but nothing much different from last meeting. Terms of Reference: **Resolved:** Cllrs agreed that they were happy with the TOR. CL/JT
- 878.2 Grass cutting. It was agreed not to cut the banking along the High Street from the top of Bliss Lane to Brington Road; the banking along the High Street at the rear of Capell Rise, the bank at the top of Spring Lane and Town Yard until September to allow wildflowers to establish. The edging and corner will be cut to enable the footpaths to be used and clear line of sight for vehicles. To be addressed next year to see whether it will continue. To be included on Facebook and in the Messenger
- 878.3 Hedgehog Highway. Not agreed.
- 878.4 LED adoption of Bovis development. It seems the lamps might be out of warranty at the adoption of the area. Council to request certificates and ask for some extra warranties prior to adopting.
- 878.5 Consultation: WNC Draft Hackney Carriage & Private Hire. No comments from Flore Parish Council
- 879.0** **FINANCIAL MATTERS**
- 879.1 Finance update. It was reported that as at 31st January the Council had £41,465.16 in the bank account. There were no matters arising. Figures accepted by Council.
- 879.2 Internal Control. Cllr Holden carried out the internal control. All present and correct.
- 879.3 S106/CIL: Council should receive approx. £6,800 from the Greens Garage development for CIL. There is also around £17,000 is S106 money. Once CIL received, to be discussed as to what to use for. S106 likely for footpath in memorial garden.
- 879.4 Unity Trust Banking: Resolved: To add Cllrs Davies and Higginson to the Unity Trust authorisations.
- 879.5 Street lighting: Councillors would prefer to wait to at least August before looking at street lighting costs.

Cllr
Thomason/
Clerk
Clerk

Cllr
Littlewood

879.0 | ACCOUNTS FOR PAYMENT

Payments agreed under General Power of Competence.

February payments

SALIX	Loan repayment	1829.42
S Halkett	Office costs /plastic wallets	17.00
S Halkett	Salary	671.41
HMRC	PAYE Tax/Nat insurance	179.01
J Thomason	Throw road for Flood kit	41.95
Millennium Hall	Library hire	20.00
SSE	Street lighting	139.99
	To be paid on the 14TH February	2898.78
Streetmaster	4 replacement benches	3837.46
	Total	6736.24

881.0 | PLANNING**881.1 | APPLICATIONS**

- a WND/2022/0917 and 0918 (Listed Building Consent). Orchard House, 70 High Street. Demolition of single storey side extension and construction of new single storey side extension, orangery and terrace. The Council has no objection to these applications which will not impinge on the neighbours, will not adversely affect the street scene and is in line with the Neighbourhood Plan.
- b WND/2022/1104. Leggatts, 25 High Street. Replacement windows, cills and headers. The Council has no objection to this application as it is in line with the Neighbourhood Plan

882.0 | REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 882.1 Brodie Lodge Playing Field. Nothing to report
- 882.2 Millennium Hall. S106 has been applied for along with a further grant towards the building work
- 882.3 Commonwealth Flags and Disaster Relief Fund. Nothing received
- 882.4 Charities. Richard Capell held AGM. No recent meetings.

883.0 | CORRESPONDENCE RECEIVED

- a. WNC High Street latest update. 877
- b. Hedgehog Request to purchase surrounds for hedgehog highway. 878.3
- c. WNC Adoption of street lighting. 878.4
- d. WNC Consultation. Hackney Carriage/Private Hire. 878.5
- e. WNC CIL/S106 Green's Garage
- f. WNC Planning applications. 881.1/b

NCALC Updates/Training - emailed

WNC media updates - emailed

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

2 x application forms for The Hollies, 4 Kings Lane. – Extraordinary meeting is comments to be made.
WNC email for publicity to support election staffing – noted, to go in Messenger

Date of next meetings: Mar 14th, Apr 11th, May 9th, Jun 13th, Jul 11th, Sep 12th, Oct 10th, Nov 14th
Annual Parish Meeting 20th April, 7.30 pm in the Millennium Hall

Items for inclusion on next meeting's agenda.

Updates: Climate Group - High Street - Flood Warden
Usage of CIL money for replacement bin – if required

The meeting closed at 2015 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

9th March 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 14th March 2023 at 7.30 pm in the United Reformed Church Schoolroom, Chapel Lane**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 885.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting.
- 886.0 Public Forum** for parishioners and reports by Unitary Councillors. A maximum time of 15 minutes will be allowed in total, at the discretion of the Chairman.
- 887.0** To approve the minutes of the Meeting of the Parish Council held on 14th February 2023, previously circulated to all Councillors.
- 888.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To receive an update from the Flood Warden
 - To receive an update on the High Street traffic calming measures including correspondence from HVG Testing Station
- 889.0 To deal with general correspondence which may require a decision**
- 889.1 Climate Group. To receive an update from Flore Climate Group, if one available and to consider purchasing some items for gardening use by the Group and plug plants/seeds.
- 889.2 To confirm the price for the fitting of the benches.
- 889.3 To confirm that the street lights are working on the Bovis estate so that maintenance certificates can be issued.
- 889.4 Consultation: Draft recommendations for Ward changes.
- 889.5 CIL: to confirm final spending on CIL money
- 890.0 FINANCIAL/ADMIN MATTERS**
- 890.1 Finance update, including income received since last meeting
- 890.2 Internal control. Report on procedures since last meeting

891.0 ACCOUNTS FOR PAYMENT:**March payments**

S Halkett	Office costs	17.00
S Halkett	Salary	671.41
HMRC	PAYE Tax/Nat insurance	179.01
Millennium Hall	Library hire	20.00
Information Commissioner	Data protection	40.00
G Fellows	Website domain (£32.40) / events calendar (£39.93) annual fees	72.33
SSE	Street light electricity (DD)	136.04
United Reformed Church	Rent for meetings	60.00
Unity Trust	Service charge (DD)	18.00
S Drinkwater	Fitting benches (if agreed)	540.00

To be paid on the 15th March 1753.79

892.0 PLANNING

892.1 To consider commenting on:

- a Application: WND/2022/1061. The Hollies, 4 Kings Lane. Demolish and rebuild a Victorian wash house with the addition of a new extension and glazed link between the house and wash house. Insertion of new staircase to loft space and conversion of loft to provide two bedrooms and bathroom. Insertion of 2 rooflights.
- b Application: WND/2022/1061 The Hollies 4 Kings Lane. Listed Building Consent for demolish and rebuild a Victorian wash house with the addition of a new extension and glazed link between the house and wash house. Insertion of new staircase to cottage and conversion of loft to provide two bedrooms and bathroom. Insertion of 2 rooflights.
Both applications are retrospective – due to time constraints – no objections were submitted as they comply with the Neighbourhood Plan.
- c. Application: WND/2023/0052. Tanglewood, 1 Bricketts Lane. Removal of existing garage. Construction of side extension with dormer and detached single garage.

893.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 893.1 Brodie Lodge Playing Field
- 893.2 Millennium Hall
- 893.3 Commonwealth Flags and Disaster Relief Fund
- 893.4 Charities

894.0 CORRESPONDENCE RECEIVED

- a. HGV Test Centre Response re chicanes. 888.0
- b. WNC Street lighting Bovis site. 889.3
- c. WNC Ward boundary changes. 889.4
- d. WNC Planning applications x 3. 892.1

NCALC Updates/Training - emailed
WNC media updates - emailed

895.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 11th April, 9th May, 13th June, 11th July, 12th September, 10th October, 14th November
Annual Parish Meeting: 20th April 2023

FLORE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN URC SCHOOLROOM, CHAPEL LANE, FLORE ON 14th MARCH 2023 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Miss Freya Davies, Mr Geoff Holden, Mr Simon Levell,
Mrs Chris Littlewood, Mr John Thomason
2 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Cllrs Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows,
Mr Tom Higginson
Unitary Cllr Mr Phil Bignell

Chair: In the absence of Cllr Baines, Vice- Chair Cllr Chris Littlewood took the meeting

885.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	
886.0	Public Forum: for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> • Resident mentioned the potholes, overgrowing vegetation and trees on Hillside Road not being looked at. Clerk will speak to Highway to clarify the extent of their ownership here and report back • Resident just interested to hear about the traffic calming issues on the chicanes 	Clerk
887.0	To approve the minutes of the Meeting of the Parish Council held on 14th February 2023. These minutes were an accurate record of the meetings. CL/JT	
888.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden. Updated on the flooding issues including at the top of The Avenue and smells on Sutton Street. A letter has been sent to the riparian owners of the drains adjacent to the Millennium Hall, no response has been received. • High Street traffic calming measures. HGV Testing station confirmed they will alter the routes for the tests from the 3rd April and that they have erected posters for driving schools to avoid the road. 	
889.0	GENERAL CORRESPONDENCE	
889.1	Climate Group: Brief update from Cllr Thomason received.	
889.2	Fitting of benches. Resolved: New benches received. Agreed price of £450 to fit and re-fit commemorative plaque. CL/KB	
889.3	Street lighting, Bovis estate, confirmed that all are currently working,	Clerk
889.4	Consultation: WNC Ward boundaries. Noted that Flore were likely to be moved to the Campion Ward, no further comments made.	
889.5	CIL: Resolved: To purchase a new metal dog bin with fixing post and rakes/equipment for the climate group (up to £100). JT/SL	
890.0	FINANCIAL MATTERS	
890.1	Finance update. It was reported that as at 28 th February the Council had £34,728.92 in the bank account. There were no matters arising. Figures accepted by Council.	
890.2	Internal Control. Cllr Holden carried out the internal control. All present and correct.	
891.0	ACCOUNTS FOR PAYMENT	
	Payments agreed under General Power of Competence.	
	March payments	
	S Halkett Office costs	17.00
	S Halkett Salary	671.41
	HMRC PAYE Tax/Nat insurance	179.01
	Millennium Hall Library hire	20.00
	ICO Data protection subscription	40.00
	G Fellows Website	72.33
	SSE Street lighting	136.04

URC	Rent for meetings	60.00
Unity Trust	Bank charges	18.00
S Drinkwater	Bench fitting	540.00
To be paid on the 14TH March		1753.79

Payments for March to also include dog bin and rakes, once invoices received.

892.0 PLANNING

892.1 APPLICATIONS

- a **WND/2022/1061.** The Hollies, 4 Kings Lane. Demolish and rebuild a Victorian wash house with the addition of a new extension and glazed link between the house and wash house. Insertion of new staircase to loft space and conversion of loft to provide two bedrooms and bathroom. Insertion of 2 rooflights. Application was retrospective to FPC who submitted a no objections as it complies with the Neighbourhood Plan, to this application (due to time constraints)
- b **WND/2022/1061** The Hollies 4 Kings Lane. Listed Building Consent for demolish and rebuild a Victorian wash house with the addition of a new extension and glazed link between the house and wash house. Insertion of new staircase to cottage and conversion of loft to provide two bedrooms and bathroom. Insertion of 2 rooflights. Application was retrospective to FPC who submitted a no objections as it complies with the Neighbourhood Plan, to this application (due to time constraints)
- c. **WND/2023/0052.** Tanglewood, 1 Bricketts Lane. Removal of existing garage. Construction of side extension with dormer and detached single garage. The Council has no objections to this application which is in line with the Neighbourhood Plan and does not affect the street scene,

893.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 893.1 Brodie Lodge Playing Field. Car boot in April, and Circus, organised by Friends of Flore School in the Summer.
- 893.2 Millennium Hall. Revised forms submitted for S106 funding, awaiting outcome.
- 893.3 Commonwealth Flags and Disaster Relief Fund. Nothing received
- 893.4 Charities. Richard Capell held a meeting, payments were given to Flore school and URC/PCC.

894.0 CORRESPONDENCE RECEIVED

- a. HGV Test Centre Response re chicanes. 888.0
- b. WNC Street lighting Bovis site. 889.3
- c. WNC Ward boundary changes. 889.4
- d. WNC Planning applications x 3. 892.1

NCALC Updates/Training - emailed
WNC media updates - emailed

CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Application: The Garden House, The Avenue. Work to trees within a conservation area – no objections to this application as in line with the Neighbourhood Plan and does not affect the street scene,

**Date of next meetings: Apr 11th, May 9th, Jun 13th, Jul 11th, Sep 12th, Oct 10th, Nov 14th
Annual Parish Meeting 20th April, 7.30 pm in the Millennium Hall**

Items for inclusion on next meeting's agenda.

Updates: Climate Group - High Street - Flood Warden

The meeting closed at 2005 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

4th April 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 11th April 2023 at 7.30 pm in the United Reformed Church Schoolroom, Chapel Lane**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 896.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting.
- 897.0 Public Forum** for parishioners and reports by Unitary Councillors. A maximum time of 15 minutes will be allowed in total, at the discretion of the Chairman.
- 898.0** To approve the minutes of the Meeting of the Parish Council held on 14th March 2023.
- 899.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- To receive an update from the Flood Warden
 - To receive an update from Flore Climate Group, if one available
- 900.0 To deal with general correspondence which may require a decision**
- 900.1 To confirm booking for 2 x reps on a Community Emergency Plan workshop (one Cllr/one resident)
- 900.2 To consider some signs for the wildflower verges that are not being mown.
- 900.3 To consider a revised location for one of the new benches.
- 901.0 FINANCIAL/ADMIN MATTERS**
- 901.1 Finance update, including income received since last meeting
- 901.2 Internal control. Report on procedures since last meeting
- 901.3 Audit: To note receipt of paperwork. To confirm that no second email was received re intermediate audit. To read and confirm the Annual Governance Statement

902.0 ACCOUNTS FOR PAYMENT:

March payments

Glasdon	Dog bin (retrospective)	351.74
S Halkett	Tools for climate group (retrospective)	129.39
Millennium Hall	Rent for March – library (retrospective)	20.00
		501.13

April payments

S Halkett	Office rent	17.00
S Halkett	Salary	690.11
HMRC	PAYE	186.82
NCALC	Audit and Subscription fees	885.32
	To be paid on the 11th April	1779.25

SSE Street light electricity invoice when received

903.0 PLANNING

903.1 To consider commenting on:

- A Application: WND/2023/0162. 17 Collins Hill. Single storey rear extension
- B Application: WND/2023/0195. Land adj Holiday Inn, High Street. Outline application for a single storey commercial unit to create a flexible workspace for small and entrepreneurial business (to include appearance, layout and scale)

904.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 904.1 Brodie Lodge Playing Field
- 904.2 Millennium Hall
- 904.3 Commonwealth Flags and Disaster Relief Fund
- 904.4 Charities

905.0 CORRESPONDENCE RECEIVED

- a. NCALC Community Emergency Plan workshop. 900.1
- b. PKF Audit paperwork. 901.3
- c. WNC planning applications x 2. 903.1

NCALC Updates/Training - emailed
WNC media updates - emailed

906.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 9th May, 13th June, 11th July, 12th September, 10th October, 14th November
Annual Parish Meeting: 20th April 2023

FLORE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN URC SCHOOLROOM, CHAPEL LANE, FLORE ON 11th APRIL 2023 at 7.30 pm

PRESENT: Councillors: Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Geoff Holden,
Mrs Chris Littlewood, Mr John Thomason
1 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Cllrs Mrs Kathryn Baines, Mr Simon Level
Unitary Cllr Mr Phil Bignell

Chair: In the absence of Cllr Baines, Vice- Chair Cllr Chris Littlewood took the meeting

896.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared	
897.0	Public Forum: for parishioners and reports by County and District Councillors <ul style="list-style-type: none"> • Resident came to listen to the planning applications • Cllr Morton advised that he had met with Highways at Hillside Road and after clarification that the top of it has been adopted, he confirmed that they would fill the holes, over a period of 6 days – due to layering the 'fill' 	
898.0	To approve the minutes of the Meeting of the Parish Council held on 11th March 2023. These minutes were an accurate record of the meetings. CL/FD	
899.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden. Noted that the drain at the top of The Avenue, on the High Street has been sorted. • Flore Climate Group. No update, next meeting in May – thanks were received for the equipment. 	
900.0	GENERAL CORRESPONDENCE	
900.1	Community Emergency Plan. Noted, Cllr Thomason and member of Climate Group attending on 10 th May.	
900.2	Signs for wildflower verges: Resolved: To order 5 signs, cost £12.75 each JT/CL	
900.3	Revised location for bench. To be looked at in May. Ideas for location to be included in the newsletter to get feedback.	May Agenda
901.0	FINANCIAL MATTERS	
901.1	Finance update. It was reported that as at 31 st March the Council had £32,474 in the bank account. There were no matters arising. Figures accepted by Council.	
901.2	Internal Control. Cllr Holden carried out the internal control. All present and correct.	
901.3	Audit: Noted receipt of paperwork and that the Council has not been selected for intermediate audit. Annual Governance Statement: Question agreed by Councillors and signed by Vice-Chair and Clerk.	
901.0	ACCOUNTS FOR PAYMENT	
	Payments agreed under General Power of Competence.	
	March payments	
	Glasdon	351.74
	S Halkett	129.39
	Millennium Hall	20.00
		501.13
	April payments	
	S Halkett	17.00
	S Halkett	690.11
	HMRC	186.82
	NCALC	885.32
	To be paid on the 11th April	1779.25
	Payments agreed after agenda published	
	SSE	155.00

902.0 PLANNING

902.1 APPLICATIONS

- a **WND/2023/0162.** 17 Collins Hill. Single storey rear extension
The Council has no objections to this application which is in line with the Neighbourhood Plan and will not affect the street scene.
- b **WND/2023/0195.** Land adj Holiday Inn, High Street. Outline application for a single storey commercial unit to create a flexible workspace for small and entrepreneurial business (to include appearance, layout and scale)
Flore Parish Council is unable to give its support to this application.
This is a development in open countryside. Although planning policy opens the opportunity for small scale employment development to meet local needs, locating it in open countryside is a last resort and it is not clear that other avenues have been explored. In addition the application offers no evidence that there is such a local need.
We also have the following concerns:
1. The applicant expects that the space will be taken by one person or very small businesses which are unlikely to offer employment opportunities for young people from the village and would fit more closely with the aspirations of our Neighbourhood Plan.
 2. No ecological survey accompanies the application and the village and council, who are in support of green initiatives, would expect to see that any development enhances the natural environment, and does not detract from it. There is no attempt at soft landscaping other than the partial replacement of the existing mature hedge at the front of the site.
 3. The floor plan shows field gates onto an access road at the back of the site and a line is shown on the site plan which may delineate such a 'road' but there is no other reference and the road does not exist at present. This would have to be part of any application and require the agreement of other plot owners and whilst this is not strictly a planning issue, it does question the ability of the applicant to adequately develop the proposal.
 4. The building is placed, apparently arbitrarily, in the middle of a field, leaving small and less usable fields either side and is on the edge of a zone 3 flood zone which appears to be incompatible with a system of rainwater drainage reliant on soakaways.

904.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 904.1 Brodie Lodge Playing Field. Next car boot – May. 200 Club has 150 subscriptions so far. Trustees bought the shed and fencing, behind Brodie Lodge, from the Pre-School.
- 904.2 Millennium Hall. Noting received
- 904.3 Commonwealth Flags and Disaster Relief Fund. Nothing received
- 904.4 Charities. Nothing to report. Nothing to report.

904.0 CORRESPONDENCE RECEIVED

- a. NCALC Community Emergency Plan. 900.1
- b. PKF Audit paperwork. 901.3
- c. WNC Planning applications x 2. 903.1

NCALC Updates/Training - emailed
WNC media updates - emailed

906.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

NCALC WNC Health & Wellbeing survey –To be completed.
Resident Info on property in East Haddon. Noted
WNC Advising that DA/2020/0479 Land to the east of Brington Road, has gone to Appeal.
No further comments to make on the application.

Date of next meetings: May 9th, Jun 13th, Jul 11th, Sep 12th, Oct 10th, Nov 14th

Items for inclusion on next meeting's agenda.

Updates: Climate Group - High Street - Flood Warden
Location of bench

The meeting closed at 2015 hrs

FLORE
ANNUAL PARISH MEETING
20th April 2023 at 7pm

To be held in the Millennium Hall

AGENDA

1. Apologies for absence
2. Minutes of the last Parish Meeting – 20th April 2022
3. Any matters arising therefrom
4. Report by the Chairman of the Parish Council
5. Presentations by:
 - Flore Climate Group
 - All Saints Church, Flore
 - Flood Warden update
6. Report from, or on behalf of the Police (if received)
7. Report from, or on behalf of Flore's Unitary Councillors
8. Reports from Village Charities
 - The Flore Charity
 - Richard Capell Charity
9. Financial report for year ending March 2023
10. Issues raised by parishioners and members of the public, from the floor, for consideration by the Parish and Unitary Councils


Parish Council Chairman

Clerk to the Council: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

FLORE PARISH COUNCIL

ANNUAL PARISH MEETING Held in the Millennium Hall, Flore on Thursday 20th April 2023 at 7.30pm

MINUTES

Present Parish Cllrs: Mrs Kathryn Baines, Mr Kevin Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Simon Levell. Mrs Chris Littlewood, Mr John Thomason
7 Members of the public

The meeting was chaired by the Chair of the Parish Council, Mrs Kathryn Baines
The Chair welcomed everyone to the meeting

- 1. Apologies for absence** had been received from Parish Cllrs Mr Andy Anderson, Mr Geoff Holden and Unitary Cllrs, Mr Phil Bignell and Charles Morton.
- 2. Minutes of the last Annual Parish Meeting on 20th April 2022.** These minutes were signed and agreed at the Parish Council's AGM in May 2022.
- 3. Any matters arising:** Nothing mentioned.
- 4. Chairman's report**

I would like to welcome everyone to the 2023 Flore Annual Parish Meeting. The purpose of this meeting is to give parishioners the opportunity to hear what the Parish Council has been doing since the last Annual Meeting and to give parishioners the chance to raise any questions or concerns they may have with regard to the parish and any parish business.

After presenting my report on behalf of the Parish Council, and following any questions, we will then hear from our speakers this evening who are:

John Boast and Sue Raven to talk about the work that is going on at the church

Emmie Williamson to tell us about the Climate group and

John Thomason will give a Flood Warden report.

So what have we been up to this year? It might surprise some of you to know that we do a bit more than just attending a meeting once a month. There are planning applications to deal with which often mean having an Extraordinary meeting, meetings about traffic calming and High Street mitigation, ensuring the village remains tidy, grass mowed, benches repaired, checking that the street lighting is in good order. We also attend courses on Planning Issues, and different aspects of being a Parish Councillor, and also attend meetings with the Police Fire and Crime Commissioner.

Last year the village was about to have traffic calming measures put in place... the chicanes. These were put in along the High Street during the early part of the summer last year. From the comments on the village Facebook page, they have taken a bit of getting used to, but they are doing their job and reducing the amount of traffic through the village. From a recent study on traffic flow in the village, the amount of traffic coming through the village decreased considerably. HGV lorries had reduced but we were still getting a fair amount of learner HGV drivers. We have recently requested that Flore is taken off the test routes so we will wait to see if that happens. The committee that has driven the traffic calming forward will continue to see what funds may be available to improve the High Street and further the aspiration to have a Linear Village Green.

We also mentioned last year that we had done our first Business Plan and we revisited it this year and put it on the Parish Council website for comments before adopting it. We had circulated a questionnaire to every household to find out what other facilities parishioners would like to see in the village and any other issues that they had. Green issues and a larger village hall were the top things that came out of it. We mentioned that there was an amount of money that had come from the houses that had been built by Bovis that had to be spent on indoor sport. This was going to be difficult to achieve as we weren't in a position to find land and build

a new hall before the Section 106 monies expired. However, the village hall committee has put in plans to enlarge the amount of space for indoor activity and these plans have been approved but we are unsure if the S106 monies are still available to them at this moment. The business plan will be revisited later this year. We have considered 35 planning applications over the past year. Some of the applications coming through now give us cause for concern as we start to feel the spread of Northampton coming towards us. A pre-planning application for the large solar farm was submitted last summer but we have heard nothing further about this currently. Barwood Homes submitted a planning application for a reduced number of homes on the Brington Road, from 60 down to 45. This was turned down at Daventry partly due to number of errors in the application but this has now gone to Appeal and so we have to await the outcome. There has also been an application for gravel extraction near to Upper Heyford and there has been an application for a commercial unit on one of the plots of land that are for sale next to the Holiday Inn. This falls outside of the Neighbourhood Plan and therefore we have opposed it on these grounds. It will be interesting to see what happens with the other plots of land that are up for sale.

The defibrillators that are situated outside the Village Hall and Brodie Lodge. have now got Medical bleed kits with them. We were donated one of the kits and bought the second one. These are used to help stem bleeding following a nasty accident or a knife attack.

We increased our links with the school with 3 of our councillors going in to talk to the pupils and speak to them at assemblies etc.

During the year a Flore resident offered to do a Biodiversity report for the village. This was very comprehensive and had some very good ideas. We are trying to encourage wildflowers and so will not be mowing certain areas as often around the village. The Climate group has also been formed and we will hear from Emmie a little later.

We have had some CIL (Community Infrastructure Levy) money and have replaced some old benches and purchased some new ones. These have been installed in Brockhall Road junction with the High Street, Spring Lane and at the top of Bricketts Lane. One more, to be installed.

The Parish Council has also taken over the cost of printing the Messenger. The Messenger is an important channel of communication in the village. Following Len Gully's retirement from collating and printing the Messenger, Andrea Gauthier who had recently moved into the village volunteered to take this on for which we are very grateful.

We moved venue and the day of the meeting in July last year, so it is now the Chapel Schoolroom on the 2nd Tuesday of the month. This seems to be working well.

I would like to thank the team of Parish Councillors for their support this year. Tom Higginson and Andy Anderson for their expertise with responses to planning applications, Freya Davies for the PC contribution towards the Messenger, John Thomason for his work on the drains in the village, Geoff and Lindsay Fellows who work tirelessly on keeping the village free of litter and a special thanks to Chris Littlewood who has stood in for me for the past few months whilst I have been travelling. A particular mention needs to go to our District Councillors, Phil Bignell and Charles Morton who have given us great support with some of our more challenging planning applications and other issues. But, we couldn't do what we do without our wonderful clerk, Sue Halkett, who makes sure we keep within guidelines and legislation.

That concludes my report for this year. I would now welcome any questions from the floor.

Issues raised following the Chair's report have been noted at the appropriate point (No 10) on these minutes.

5. Presentations: Flore Climate Group

Emmie Williamson was welcomed to the meeting. Emmie gave a brief background into the effects of climate change and why she was motivated to start tackling this for the village by setting up an action group, supported by many members of the public and the Parish Council, the group is also working with Climate Action West Northamptonshire. The Group has held two meetings so far and these are about sharing knowledge, feelings, mutual support and bringing people together. They are looking into an Emergency Plan for the Flore which will be discussed by the Council in due course. The Climate Café's next meeting is on the 19th May in the Millennium Hall. Emmie was thanked for her presentation.

Presentation: All Saints Church, Flore

John Boast and Sue Raven were welcomed to the meeting, both are Church Wardens for the parish church. Sue Raven gave an 'day to day' running of the church including how many people regularly worship, what services they hold, what local groups and charities they support and roughly how much it costs. The membership is predominantly elderly it is hard to get new members coming along so they need to diversify.

Regular expenditure including grass cutting, general maintenance and the salary for the Rector (which is shared with the other parishes in the Benefice. Funding to pay for the Rector is raised by donations and from the generosity of the members, if the members drop off then they may lose the Rector.

John spoke about the Church itself which is Grade II listed and costs a lot of money to maintain. Currently there is structural cracking which has just had a survey carried out to assess the damage and what repairs are necessary. They are exempt from Listed Building Consent but have to adhere to Diocesan consents which are harder to obtain. At this stage, they are unsure what works are necessary and need doing as a matter of priority, the survey report needs to be categorised. They do apply for grants but usually these are only small grants ie usually a max of £5,000.. The usual surveys are carried out every five years. Building is insured for £5 million but the liability is around £10 million

The Church wanted to pass on thanks to Flore Arts Group for their continued support in raising money.

Q: Is Flore church worse off than other churches in and around the area? No, not specifically, there are far worse off churches although not too many in tip top condition!

Both were thanked for their presentation.

Presentation: Flood Warden

Cllr Thomason gave an update on his role, and the current position regarding the storm drains around the village. Many issues have now been sorted, including the smells in Sutton Street – albeit AWA will keep this open till the summer, Millennium Hall, adjacent residents have been reminded of their riparian rights and the flooding at the top of The Avenue, on the High Street. Drains were jetted by a developer and Highways have cut back the roots so water flowing freely. There is a problem with run off down the footpath adjacent to the school in Bricketts Lane which is being investigated. There were 2 burst water mains in the village last year which have been sorted and there will be a new water main, between Harpole and Dodford reservoir which should not cause too much a disruption to the village.

Warning signs can be erected around the river if there is flooding on the roads.

Cllr Thomason was thanked for his presentation.

6. Report by Northants Police. General County wide report received and noted. Nothing from local Officers.

7. Report by Unitary Councillors – Clerk read out the report provided.

It has been a pleasure for the three of us to continue working as Ward Councillors for the Long Buckby Ward in the new West Northamptonshire Council. During this civic year we have had numerous successes in solving issues highlighted to us including planning which seems to generate most problems, Highway issues and signposting services for those in need. We have also finished distributing nearly £7,500 in Covid support grants to local community groups to aid with their recovery from the pandemic.

Despite the pressures of high inflation during the last year, the Council has worked hard to balance the books and has set a balanced revenue budget for 2023/24 of £383.5m (excluding grant funded schools spending of £443.7m). The budget includes a Council Tax increase of 4.99%, well below current inflation rates and in line with the Government's allowance, crucially generating extra funding of around £12m – with 2% of the increase going towards funding adult social care. This represents an average increase on a Band D property of £80.50 a year, the equivalent of £1.55 a week.

Last year we were asked to comment on the Boundary review for the current 93 Wards in WNC. The proposal was for this to be reduced to 77 as advised by the Commission and input was sought from all parties including Parish Councils. A month ago, we received the result of this consultation in draft form which in fact was for 76 new Wards made up of one, two and three Member Wards. This proposal is out for further comments up until 15th May. As far as the Long Buckby Ward is concerned the Ward would lose essentially West Haddon and Flore but gain some to the East and become a two-member ward.

The new highways contract commenced last summer after being awarded to Kier. This winter has seen adverse weather conditions which has meant that nationally the number of potholes has risen dramatically and in our Ward this is a major issue. As part of next year's budget a further £1m has been assigned for potholes plus £1.6m from Government announced in their budget. We are investing in new plant to ensure repairs are more effective in the future and we would remind everybody to please report any defects via 'Fix my Street'.

Last year we were all consulted on the Spatial plan for the District and initial output was expected last Summer. Due to overwhelming number of responses this has been delayed and also the timeline has been reduced to 2035 to ensure the document is fit for purpose. This plan will become the Local Plan for the whole of WNC and the housing requirement is dramatically reduced for the new time period.

The Council will be investing up to £215,000 in the year ahead towards bus services. This continues the funding allocated for the current year, while the Council shapes a new bus strategy and considers the most viable options for supporting and delivering the services in the future.

The new Public Spaces Protection Order (PSPO) gives our Council the ability to ensure that the public can use and enjoy these public spaces and aims to help to make West Northamptonshire a better and safer place to live and work. It will last for a period of three years and means dog owners could be fined £100 if they fail to pick up their dog's mess and dispose of it properly or carry the means to pick up after their dog. It also prevents their dogs from entering public places from which dogs are excluded.

A pilot scheme which helps landowners clear and prevent fly-tipping has been extended for another 12 months in West Northamptonshire. As town and parish councils will be aware, when fly-tipping takes place on public land, the taxpayer pays for the removal and disposal of the waste. However, if a fly-tip occurs on private land, the responsibility for the clean-up and removal falls with the landowner. Last year our Council worked on a scheme whereby private landowners could apply for a grant of up to £1,500 towards the cost of having the fly-tipped waste cleared away and to support them in establishing prevention measures which will make the land less vulnerable to fly-tippers in the future.

The introduction of voter identification has been moved from December 2022 to January 2023. This requires voters to present some form of photo ID at polling stations in order to receive their ballot paper. Voter Card application service is expected to go live in January 2023 and will be first used in any elections from May 2023. Finally, we would all like to thank all Parish Council members and other community volunteers for their ongoing commitment to our wonderful villages. Without this support our job would be immeasurably more difficult. As already said we are open to any input and as elected representatives we will strive to deliver solutions when possible.

8. Reports by Village Charities

The Flore Charity. This Charity is made up of the merged Muscott & Sears Town Close Charity and the Flore Widows (Cartwright & Curtis) Charity.

The Trustees of the Charity administer the money. These are made up of no less than 5 competent persons. Three are nominative Trustees – one each from the Parish Council (Hazel Labraham), Parochial Church Council (John Boast) and the United Reformed Church (Chris Littlewood), one ex-officio (Revd Stephen Burrow) and 2 co-optative trustees (Lis Nye and Wendy Pittman).

The income for the Charity derives from investments and the leasing of two areas of agricultural land in Flore. In 2021/22 donations were given out totalling £400 consisting of: 2 applications for student grants

Richard Capell Educational Foundation. The income from this Charity derives from investments made through the Charities Office Investment Fund. The Capital comes from the sale, many years ago, of land and property in the Parish. This is on a low level interest rate and is paid on the income from the investments. The grants that are paid out are limited to improving education and the beneficiaries include the School, Pre-School and the two church youth programmes. For 2021/22 the grants totalled £2,000. The Trustees are – 3 persons are nominated by the Parish Council (Mike Penn and Hazel Labraham), 2 persons are nominated by the Parochial Church Council (Paul King and Sue Raven), Ex-officio (The Revd Stephen Burrow) and 1 person nominated by the Local Education Authority (County Councillor Dan Lister). There is currently one vacancy.

9. Financial Report. The Clerk informed the meeting that the Council had received £44,182.92 income (£37,951 Precept) and spent £38,332.38. Money in the bank totalled, at the year end, £32,474.00.

10. Issues raised:

Q: Barwoods: What happens with the Planning Inspectorate? Cllr Higginson explained the procedures, if you have previously written in you can only write in again with new information but it was encouraged to write in if you hadn't. Unsure whether it was to be an Inspector decision or a hearing.

Q: What is the application on the old A45 for industrial unit mentioned in Chair's speech? Cllr Higginson told of the recent application for a small industrial unit on one plot of the field adjacent to the Holiday Inn. Council has objected to this as it was outside the Plan and didn't feel right.

Q High Street Chicanes. Has the volume and speed reduced dramatically since these were installed? Cllr Fellows advised that the Police traffic boxes had recently been installed and the traffic had reduced

dramatically from the last check which was done post-bypass when the reduction was down to 20%, now down to 8%. The Council had written to the HGV testing station in Weedon and they are helping by stopping the testing coming through the village. Speed (above 30 mph): HGV and motorcycles speed has fallen dramatically since the chicanes although cars have risen slightly.

Q: What is happening re the cycle paths from Daventry? Clerk advised that she had not heard anything since the comments last year that they were currently concentrating in the Daventry area although the road from Daventry to Junction 16 was a good one that they would look at, at a later date.

Q: Ward Change: What is happening to Flore? Clerk advised that from the first draft of the consultation, it looks like Flore is moving to the Champion Ward along with the Heyfords, Kislingbury, Bugbrooke etc, from the Long Buckby Ward. It was unsure whether there would be two or three unitary councillors on this Ward. The Parish Council had requested a change to the Weedon Ward as the majority of people in Flore use the services provided in Weedon. Deadline for further consultations is the middle of May (date unknown at meeting).

There being no further business the meeting was closed at 8.50pm.

The Chairman thanked all for attending and invited them all to take tea/coffee and biscuits.

Signed: Chairman of Council

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

4th May 2023

Dear Councillor

This is your summons to the **Annual Meeting of the Parish Council** to be held on **Tuesday 9th May 2023 at 7.00 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

- 907.0 To consider the election of Chairman for 2023-24.**
Signing of Chairman's Declaration of Office
- Acceptance of Apologies for absence**
- 908.0 To consider the election of Vice Chairman for 2023-24**
- 909.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 910.0 Allocation of areas of interest for Councillors – current format**
Finance & Employment Advisory Committee:
Nominated Internal Controller
Pensions Regulator
Newsletter editor
Parish Path Warden
Parish Flood Warden
Parish Highways Warden
Website Administrator
Town & Parish Council meeting rep
Police Liaison Representative
- 911.0 Nominations to outside bodies:**
2 Trustees for the Brodie Lodge playing field committee
2 Trustees for the Richard Capell Educational Trust (currently residents)
1 Trustee & 1 Co-optative Trustee for The Flore Charity (one resident, one Cllr)
1 Trustee for the Millennium Hall
Any other nominations that are decided at meeting
- 912.0 To consider Council documents:**
Standing Orders: ok
Risk Assessments: Fy Risk Assessment, Amendment: inclusion of pension provisions.
H&S risk assessment: Cllrs to report on inspections of Council property
Financial Regulations ok
GDPR ok
Asset register: amended to include removed/new seating
All other policies: Terms of reference to be amended
- 913.0 To confirm bank account/signatories, Direct Debits/Variable Direct Debits and transfer of earmarked funds to reserves**
- 914.0 End of Year Accounts:**

- a To receive the bank account statements, Salix loan statement, Financial Cashbook statement plus regular monthly statement for the year end 22/23.
- b To receive and consider the final account figure submission to audit for 22/23
- c To note the commencement date for the Period of Exercise of Public Rights.
- d To note the CIL return for 22/23
- e To receive the report from the Internal Auditor

915.0 Public Forum for parishioners and reports by Unitary Councillors

916.0 To approve the minutes of the Meeting of the Parish Council held on 11th April 2023 and the minutes of the Annual Parish Meeting held on the 20th April 2023.

917.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any received

918.0 To deal with general correspondence which may require a decision

- 918.1 To consider obtaining a price to get the Cenotaph and surround cleaned
- 918.2 To consider a location for the new bench to be situated and the purchase of a possible coronation bench
- 918.3 To consider training courses

919.0 FINANCIAL/ADMIN MATTERS

- 919.1 Finance update, including income received since last meeting
- 919.2 Internal control. Report on procedures since last meeting
- 919.3 CIL: To note that CIL money of £2,559.16 has been paid to FPC in relation to DA/2020/0459 (Garage site)
- 919.4 Memorial Garden. To note that legal matters are still ongoing and solicitor has still not heard from Bovis

920.0 ACCOUNTS FOR PAYMENT:

May Payments

Halkett	Office rent	17.00
Halkett	Salary	689.91
HMRC	PAYE	187.02
ACRE	Subscriptions	42.00
NCALC	Training	50.40
Amber Screen	Signs for verges	81.00
WBPC	Office costs	116.06
M Freeman	Playing fields/closed c/yard grass cutting	390.00
Pure Grounds Landscapes	Verge mowing, spraying/strimming	2904.00
		4477.39

921.0 PLANNING

- 921.1 Appeal – To note the further comments submitted to the Planning Inspectorate re: DA/2020/0479 (land to the east of Brington Road)

922.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 922.1 Brodie Lodge Playing Field
- 922.2 Millennium Hall
- 922.3 Commonwealth Flags and Disaster Relief Fund
- 922.4 Charities

923.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report. 914.e
 - b. WNC CIL payment. 919.3
 - c. Residents Complaints: chicanes and grass cutting. Emailed and responded to complainants, no further response received
 - d. WNC Planning shake up. Emailed, no comments
 - e. Company Selling of coronation benches. emailed
- NCALC Updates
WNC Town & Parish Briefing
NCALC and ACRE training sessions

924.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 13th June, 11th July, 12th September, 10th October, 14th November

FLORE PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 9th MAY 2023 at 7.00 pm

PRESENT: Councillors: Mrs Kathryn Baines, Mr Kevin Beasley, Mr Geoff Fellows, Mr Tom Higginson, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
0 Members of the public present
Unitary Cllr Mr Charles Morton

907.0 Election of Chairman for 2023-24. Cllr Kathryn Baines was proposed by Cllr Chris Littlewood and seconded by Cllr Kev Beasley. All in favour. There were no other nominations. Cllr Baines was elected Chairman for the year and signed the Declaration of Acceptance to Office as Chairman.

Acceptance of Apologies for absence: Cllr Andy Anderson, Freya Davies, Geoff Holden

908.0 Election of Vice-Chairman for 2023-24. Cllr Christine Littlewood was proposed by Cllr Geoff Fellows and seconded by Cllr Simon Levell. There were no other nominations. Cllr Littlewood was elected Vice-Chairman for the year.

909.0 Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.

910.0 Allocation of areas of interest for Councillors – current format.

Finance & Employment Advisory Committee: Cllrs Baines, Fellows, Holden, Littlewood. Clerk

Nominated Internal Controller: Cllr Geoff Holden

Pensions Regulator: Cllr Geoff Fellows

Newsletter editor: Cllr Freya Davies

Parish Path Warden: Mr Nigel Strang - resident

Parish Flood Warden: Cllr John Thomason

Parish Highways Warden: Cllr Simon Levell

Parish Tree Warden: Cllr Chris Littlewood

Website Administrator: Cllr Geoff Fellows

Facebook Administrator: Clerk, Cllr Davies

Town & Parish Council meeting rep: Cllr Geoff Fellows

Police Liaison Representative: Cllr Geoff Fellows

911.0 Nominations to outside bodies

2 Trustees for the Brodie Lodge playing field committee: Cllrs Freya Davies and Geoff Fellows

2 Trustees for the Richard Capell Educational Trust (currently residents): Mrs Hazel Labraham, Mr Mike Penn

1 Trustee & 1 Co-optative Trustee for The Flore Charity (one resident, one Cllr): Mrs Hazel Labraham, Cllr Christine Littlewood

1 Trustee for the Millennium Hall: Cllr Andy Anderson

Any other nominations that are decided at meeting

912.0 To consider Council documents:

Standing Orders (Adopted 2018) ok

FY Risk Assessment (Adopted 2019). To add wording relating to pension provision.

Risk Assessment (Health/Safety council property- adopted 2016). Regular checks carried out: Current:

Closed Churchyard: Cllr Littlewood: Trees/ wall, head stones etc – all ok

Planters: Cllr Littlewood: OK

Bus shelters: Cllr Levell: All ok, looks better than last time since the repairs to brick shelter

Seats: Cllr Fellows: All good, looking better than last time after new benches installed

Notice Boards: Cllr Holden: Looking good.

Bins: Cllr Anderson: Ok, one or two starting to rust but ok at present, some mild graffiti on one bin - ok

Street lights: Cllr Beasley: OK:

Flagpoles: No report received but look fine

War memorial/lightning conductor: Cllr Beasley: One wobbly post, on agenda to discuss

Village Sign/Gateways and map: Cllr Higginson: all ok

Financial Regulations (Adopted 2019) ok
 GDPR (Adopted 2018) ok
 Asset register: Addition of Removal of two wooden seats and disposed of. Replacement/addition of four seats. Removal of photocopier and filing cabinet from storage. Disposed of. Figure £129,196
 Policies/Risk Assessments: Only change to groups within Council: Merged Finance and Employment, Change all groups names to Advisory Committees.
Resolved: To confirm Asset register and wording of other documents. CL/KB

913.0 Bank account signatories/BACS payments

Signatories: Cllrs Anderson, Baines, Fellows, Littlewood, recently added Cllrs Davies and Higginson (currently undergoing checks with bank)
 BACS: To confirm that the Council will use BACS payments as their preferred choice for this year. Unity Trust is the Council's bank. Cheques to be used if no option of BACS payments.
 Direct Debits: The Council has one fixed - Salix and one variable – SSE
 Earmarked budget pots to be identified and transferred at the end of the year, to reserves, if not spent

914.0 End of year accounts

- a** To receive the bank account statements, Salix loan statement, Cllrs end of year payments and Financial Cashbook statement for the year end 22/23. Noted all statements and confirmed they are original and correct.
- b** To receive and consider the final account figure submission to audit for 22/23. **Resolved:** To accept the figures put forward by the RFO for the year ending 31st March 2023. These are: from top to bottom: (1) 26623; (2) 37951; (3) 6232; (4)10413; (5) 3659; (6) 24260; (7) 32474; (8) 32474; (9) 129196 and (10) 9147. (11a/b) nil return. There were no amendments to the proposals. Proposed Cllr Baines, seconded Cllr Fellows, all in favour. The Chairman signed the statement of declaration, Clerk had already signed before as the figures were sent to internal auditor.
- c** To note the commencement date for the Period of Exercise of Public Rights. The Council accepted the dates proposed by PKF as commencing on 5th June and ending on 14th July 2023. Information would be online on the website and on the notice board in the village
- d** To note the CIL return for 22/23. No CIL receive in 2022/23. £4078.21 of previously received CIL was spent on seats, bins and all installations.
- e** To receive the report from the Internal Auditor. Noted there were no issues raised.

915.0 Public Forum: for parishioners and reports by Unitary Councillors
 Nothing mentioned by Unitary Councillor

916.0 To approve the minutes of the Meeting of the Parish Council held on 11th April 2023 and the minutes of the Annual Parish Meeting held on the 20th April 2023. Both minutes were an accurate record of the meetings.

917.0 Outstanding items - updates (not covered elsewhere on the agenda)

- High Street Works. Noted that they had recently met and ideas had been banded about. They have been in contact with Kier and requested a site meeting. Cllr Thomason requested a copy of the consultation letter sent to residents by Northants Highways regarding the chicanes. Clerk to track one down.
- Flood Warden. Nothing to report since the Annual Parish Meeting.
- Climate Group. Two members had recently attended a course.
- Signs for no mowing verges have been erected.

918.0 GENERAL CORRESPONDENCE

- 918.1 Cenotaph: Clerk to obtain a price for cleaning, and repainting of names and also see whether they will repair the wobbly post.
- 918.2 Location of bench: Agreed to install on the Collins Hill/Brockhall Road verge.
 New Bench; No plans to install any further benches.
- 918.3 Training Courses: Cllr Fellows to undertake the Responding to Planning applications course.

919.0 FINANCIAL MATTERS

- 919.1 Finance update. It was reported that as at 31st April the Council had £52,858.91 in the bank account. Income: Precept £19,760 and Cil £2,559.16. There were no matters arising. Figures accepted.
- 919.2 Internal Control. Cllr Holden confirmed that paperwork, including bank statements had been witnessed and confirmed all present and correct.
- 919.3 CIL noted above receipt of £2,559.16 from DA/2020/0459 the Garage site development.
- 919.4 Memorial Garden: Noted that paperwork is still ongoing.

920.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 9th May under General Power of Competence.

Halkett	Office rent	17.00
Halkett	Salary	689.91
HMRC	PAYE	187.02
ACRE	Subscriptions	42.00
NCALC	Training	50.40
Amber Screen	Signs for verges	81.00
WBPC	Office costs	116.06
M Freeman	Playing fields/closed c/yard grass cutting	390.00
Pure Grounds Landscapes	Verge mowing, spraying/strimming	2904.00
Received after agenda published		Sub-total 4477.39
SSE	Street lighting	139.99
	TOTAL	4617.38

921.0 PLANNING

921.1 Appeal: DA/20202/0479 (Land to the east of Brington Road) Noted - further comments have been submitted.

922.0 REPORTS FROM VILLAGE ORGANISATIONS

922.1 Brodie Lodge. The last car boot had to be cancelled due to weather conditions, next one in June.

922.2 Millennium Hall. The Hall continues to provide the principal meeting and entertainment space in the village and has a healthy bank balance. Additional stage lights, energy efficient radiators and conversion of all light fittings to LED's have now been completed.

The proposed extension to make use of S106 monies from the Brockhall Road and High Street has planning permission but is in abeyance whilst WNC reviews (very slowly), the submission made by the trustees at the end of February. If this is successful the trustees will be applying for funds from the Government 'Village Hall' fund in September to supplement the S106 monies, which will not cover the full costs

922.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report

922.4 Charities: Nothing to report.

923.0 CORRESPONDENCE RECEIVED

- a. NCALC Internal Auditor report. 914.e
 - b. WNC CIL payment. 919.3
 - c. Residents Complaints: chicanes and grass cutting. Emailed and responded to complainants, no further response received
 - d. WNC Planning shake up. Emailed, no comments
 - e. Company Selling of coronation benches. emailed
- NCALC Updates
WNC Town & Parish Briefing
NCALC and ACRE training sessions
WNC Media updates

924.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- ACRE Parish Council network meetings 2023 – emailed to all
- Consultation: School transportation – no comments

Date of next meetings: 13th June, 11th July, 12th September, 10th October, 14th November

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates

The meeting closed at 1950 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

8th June 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 13th June 2023 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

925.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

926.0 Public Forum for parishioners and reports by Unitary Councillors

927.0 To approve the minutes of the Annual Meeting of the Parish Council held on 9th May 2023.

928.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any received
- Police & Crime Commissioner Update – Noted. Cllr Fellows attended the meeting

929.0 To deal with general correspondence which may require a decision

929.1 To receive an update on the Emergency Planning course and consider any items that require dealing with, relating to the Emergency Pla

929.2 To consider possible issues at the Flore well.

929.3 To consider the PC newsletter as part of the Flore Messenger rather than a separate document

929.4 To consider the Sandy Lane closure.

929.5 To consider 2 representatives attending the LAPs meeting

930.0 FINANCIAL/ADMIN MATTERS

930.1 Finance update, including income received since last meeting

930.2 Internal control. Report on procedures since last meeting

931.0 ACCOUNTS FOR PAYMENT:

Halkett	Office rent	17.00
Halkett	Salary	690.11
HMRC	PAYE	186.82
David Brown	Grass cutting memorial garden	72.00
M Freeman	Playing fields/closed c/yard grass cutting	395.00
Flore Millennium Hall	Rent Library (Apr/May/Jun) and APM	100.00
Northants Calc	Training courses (Planning nuts and bolts, Communicating with Community, Emergency planning x 2)	247.20
Unity Trust	Bank charges (DD)	18.00
SSE	Street electricity lighting (DD)	143.68
Mark Winstanley	Grass cutting	2796.00
		4665.81

932.0 PLANNING

- 932.1 Application: 2023/5306/HRN. Land adjacent to the M1 and near to Brington Road.
Removal of two 5m stretches of hedgerow
- 932.2 Appeal: DA/2020/0479 (APP/W2845/W/3318366) Land to the east of Brington Road. To note the Hearing will be on the 11 July and sending a representative

933.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 933.1 Brodie Lodge Playing Field
- 933.2 Millennium Hall
- 933.3 Commonwealth Flags and Disaster Relief Fund
- 933.4 Charities

934.0 CORRESPONDENCE RECEIVED

- a. WNC Planning application x 1. 932.1
- b. WNC Planning appeal 932.2
- c. NCALC LAP Briefing. 929.5
- e. Resident Community broadband. Emailed to all – noted resident looking into it.
- f
- NCALC Updates including survey for virtual meetings for all Cllrs to complete
- WNC Town & Parish Briefing
- WNC Media Updates

935.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 11th July, 12th September, 10th October, 14th November

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 13th JUNE 2023 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
2 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Cllr Kev Beasley
Chair: Mrs Kathryn Baines

925.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
926.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Resident: Trees still not cut back on Hillside Road, one belongs to a property. Cllr Levell to speak to the resident. Clerk to investigate. The potholes have been filled in. • Resident: Request to see the consultation on chicanes mentioned at last meeting. Advised that this was in reference to the consultation prior to the bypass, issued by the then, County Council. This is nothing ongoing today. • Unitary Cllr: Advised about the Brington Road Appeal and the Solar Farm up on Planning committee. Noted 	
927.0	To approve the minutes of the Annual Meeting of the Parish Council held on 9th May 2023 Minutes were agreed as an accurate record of the meeting.	
928.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • High Street Works. Previous consultation form requested has not been received. Cllr Higginson will contact WNC about what money is left and what can be achieved. • Climate Group. There would be a meeting on the 31st August. • Flood Warden. Nothing mentioned • Police & Crime Commissioner Update. Noted 	
929.0	GENERAL CORRESPONDENCE	
929.1	Emergency Plan: Cllr Thomason gave a brief up date on his recent course and all the details provided. Council thought that this was not appropriate for a small parish but certainly feel that contact numbers, locations in case of emergencies, was worth looking into	Cllr Thomason
929.2	Flore Well issues: Cllr Thomason would take a look at present and Cllr Beasley would put it on his H&S Risk Assessment checks	Cllr Thomason
929.3	Messenger/PC pages. Council prefer to have the stand alone page, separate to the Messenger but delivered at the same time. Chair to speak to the editor to get some prices	Chair
929.4	Sandy Lane road closure. Noted, traffic through Flore to be monitored	
929.5	LAP meeting: Cllrs Baines and Higginson to attend (both have been registered)	
930.0	FINANCIAL MATTERS	
930.1	Finance update. It was reported that as at 31 st May the Council had £48,241.53 in the bank account. Income: No income was received. There were no matters arising. Figures accepted.	
930.2	Internal Control. Cllr Holden confirmed that paperwork, including bank statements had been witnessed and confirmed all present and correct.	

931.0 | ACCOUNTS FOR PAYMENT

Payments agreed and paid on 13th June under General Power of Competence.

Halkett	Office rent	17.00
Halkett	Salary	690.11
HMRC	PAYE	186.82
David Brown	Grass cutting memorial garden	72.00
M Freeman	Playing fields/closed c/yard grass cutting	395.00
Flore Millennium Hall	Rent Library (Apr/May/Jun) and APM	100.00
Northants Calc	Training courses (Planning nuts and bolts, Communicating with Community, Emergency planning x 2)	247.20
Unity Trust	Bank charges (DD)	18.00
SSE	Street light electricity	143.68
M Winstanley	Verge mowing, spraying/strimming	2796.00
	Total	4665.81

932.0 | PLANNING

- 932.1 Application: 2023/5306/HRN. Land adjacent to the M1 and near to Brington Road. Clerk
Removal of two 5m stretches of hedgerow
Council has no objections the removal of these two hedgerows.
- 932.2 Appeal: DA/2020/0479 (APP/W2845/W/3318366) Land to the east of Brington Road. To note the Clerk
Hearing will be on the 11 July and sending a representative: Cllr Andy Anderson. Clerk to inform them that he will be present

933.0 | REPORTS FROM VILLAGE ORGANISATIONS

- 933.1 Brodie Lodge. Car boot was a success, next 2nd July. 200 Club has 337 entries
- 933.2 Millennium Hall. Nothing to report
- 933.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 933.4 Charities: Chris Littlewood was re-elected Chair for Flore Charity

934.0 | CORRESPONDENCE RECEIVED

- a. WNC Planning application x 1. 932.1
- b. WNC Planning appeal 932.2
- c. NCALC LAP Briefing. 929.5
- e. Resident Community broadband. Emailed to all – noted resident looking into it.

NCALC Updates (incl survey for virtual meetings – all to complete)
WNC Town & Parish Briefing
WNC Media updates

935.0 | CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- WNC Diversion of public footpaths EU1/EU7 – The Council has no objections to this diversion and supports it as per our original response.
- Cenotaph surround damage – Clerk contacted Bowden & Ward for price
- WNC WND/2022/0410 Solar Farm – Notification that application will be considered on 20th June. Cllr Thomason to attend and speak. Clerk to book place

Date of next meetings: 11th July, 12th September, 10th October, 14th November

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates

The meeting closed at 2030 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

6th July 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 11th July 2023 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

936.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

937.0 Public Forum for parishioners and reports by Unitary Councillors

938.0 To approve the minutes of the Meeting of the Parish Council held on 13th June 2023.

939.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any received
- Police Liaison meeting update– Noted. Cllr Fellows attended
- Solar Farm: To note the Solar Farm application (WND/2022/0410) was deferred
- Trees: Hillside Road, reported again to WNC - is now on WNC's work schedule

940.0 To deal with general correspondence which may require a decision

940.1 Cenotaph: To consider cleaning the cenotaph and surround and repainting names. To also consider the repair of the pillar

940.2 To consider possible issues at the Flore well.

940.3 Messenger: To consider the 2 options for Council pages in the Messenger

940.4 Consultations: To consider responding to:

- Street Trading Policy
- Hunsbury Park Primary ASD Unit
- Boniface House Care Home, Brixworth
- Future Waste Services in West Northants

940.5 To consider a review of the current business plan

941.0 FINANCIAL/ADMIN MATTERS

941.1 Finance update, including income received since last meeting

941.2 Internal control. Report on procedures since last meeting

942.0 ACCOUNTS FOR PAYMENT:

Halkett	Office rent	17.00
Halkett	Salary	689.91
HMRC	PAYE	187.02
G Fellows	Annual subscription website	93.60
M Freeman	Playing fields/closed c/yard grass cutting	390.00
SSE	Street electricity lighting (DD)	TBC
		1377.53

If no meeting is held in August, salaries, PAYE and any other regular invoices will be paid and Agendered in September

943.0 PLANNING

943.1 Application: 2023/5694/FULL Three Corners, 49 Sutton Street - Repairs to roof

943.2 Application: 2023/5709/LBC. Three Corners, 49 Sutton Street - Repair to roof

943.3 Application: 2023/5335/TCA Green Country, The Avenue. Work to trees in conservation area

944.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

944.1 Brodie Lodge Playing Field

944.2 Millennium Hall

944.3 Commonwealth Flags and Disaster Relief Fund

944.4 Charities

945.0 CORRESPONDENCE RECEIVED

a. Messenger Options for ongoing PC pages. 940.3

b. WNC Consultations. 940.4

c. WNC Planning applications x 2. 943.1/2

NCALC Updates including survey for virtual meetings for all Cllrs to complete

WNC Town & Parish Briefing

WNC Media Updates

946.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Date of next full Council meetings: 12th September, 10th October, 14th November

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
11th JULY 2023 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Kev Beasley, Mr Geoff Fellows,
Mr Simon Levell, Mr John Thomason
4 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Councillors: Miss Freya Davies, Mr Tom Higginson, Cllr Geoff Holden,
Mrs Chris Littlewood

Chair: Mrs Kathryn Baines

936.0	Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion. Nothing declared.	
937.0	Public Forum: for parishioners and reports by Unitary Councillors <ul style="list-style-type: none"> • Resident: Asked about the trees on the bypass that hadn't taken or had died. Cllr Levell advised that Highways would be looking at this again as there is a planned 'revisit and reinspection' due, as part of the planning application. • Resident: Asked about the planning Appeal for the solar farm which had been postponed. Other member of the public advised this was the same subject he was going to ask about. • Resident: Asked when Highways were going to finish off the resurfacing/pot holes on Hillside Road as they had stopped at the water tower but were supposed to go up to the barns. Clerk to find out reason • Unitary Cllr: Advised that he had attended the solar panel meeting and suggested that the Clerk speak to Wicken Parish Council to find out more info on the solar farm they have there. 	Clerk Clerk
938.0	To approve the minutes of the Meeting of the Parish Council held on 13th June 2023 Minutes were agreed as an accurate record of the meeting.	
939.0	Outstanding items - updates (not covered elsewhere on the agenda) <ul style="list-style-type: none"> • Flood Warden/High Street works – nothing to report • Climate Change group. Asked whether the rewilding verges could be cut back sooner rather than later due to the negative publicity. Would be checked however advised that unlikely as any wildflowers would not have set seeds, advisable time for cutting is September. The emergency plan is still be investigated and they asked about electric vehicle charging point on the High Street. • Police Liaison meeting - noted • Solar Farm planning application at WNC – deferred, correspondence received after the agenda published advised that this has been rescheduled for the 18th July, Cllr Thomason to attend. • Hillside Road trees – on work schedule • Appeal hearing – Brington Road – noted that it has been postponed and will be re-scheduled due to illness. 	
940.0	GENERAL CORRESPONDENCE	
940.1	Cenotaph: Cleaning. Price received from contractor was £2950 for the clean with all re-enamelled letters being charged at .90p per letter. Cllr Beasley to count the letters and advise on likely costs. Clerk asked for some brick clean examples – since been received and sent to Cllrs. To be re-agendered once full costs likely, however with September being the possibly authorisation on this project, it may not be scheduled for this year. Costs awaited from Boden & Ward regarding the repair of the pillar – Cllr Beasley to chase.	Sept Agenda Cllr Beasley
940.2	Flore Well. Noted comments received. Cllr Beasley will put this on his inspection schedule and undertake a check twice a year.	Cllr Beasley
940.3	Messenger: Two options received: 1 – to incorporate into the original Messenger (three A4 pages, 625 copies) any space left on the PC page could be used by the Messenger as overflow – cost £32 per month 2 – to have own, separate page and rely on deliverers putting all together – cost £19.80 per month Resolved: To go with Option 1 and incorporate into the main newsletter. Councillors to get info to Cllr Davies as soon as they have anything	All
940.4	Consultations: <ul style="list-style-type: none"> • Street Trading policy – no comments • Hunsbury park Primary ASD unit – no comments 	

- Boniface House Car Home, Brixworth – no comments
 - Futures Waste Services – Cllr Baines to look at this report and complete on behalf of the Parish Council. This consultation is also open to all individuals to complete on their own behalf.
 - Community Governance Review - Ward boundaries – no comments
- 940.5 Business Plan. Cllrs received a copy, they feel that it is still relevant with no changes needed.

941.0 FINANCIAL MATTERS

- 941.1 Finance update. It was reported that as at 30st June the Council had £43,575.72 in the bank account. Income: No income was received. There were no matters arising. Figures accepted.
- 941.2 Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.

942.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 12th July under General Power of Competence.

Halkett	Office rent	17.00
Halkett	Salary	689.91
HMRC	PAYE	187.02
G Fellow	Annual subscriptions website	93.60
M Freeman	Playing fields/closed c/yard grass cutting	390.00
Received after agenda published		1377.53
SSE	Street light electricity (DD)	151.32
M Winstanley	Verge mowing, spraying/strimming	1704.00
Total		3232.85

August: If no meeting held - salaries and other regular invoices will be paid and Agendered in September

943.0 PLANNING

- 943.1 Application: 2023/5694/FULL. Three Corners, 49 Sutton Street – repairs to roof
The Council has no objections to this work being carried out as it seems to be structurally essential.
- 943.2 Application: 2023/5694/LBC. Three Corners, 49 Sutton Street – repairs to roof
The Council has no objections to this work being carried out as it seems to be structurally essential.
- 943.3 Application: 2023/5335/TCA. Green Country, The Avenue. Work to trees in conservation area
Flore Parish Council received no notification of this planning application.
The Council has no objections to the work listed on the application or the work required to another tree which has been added to this. The trees are in part dangerous and do not enhance the landscape

944.0 REPORTS FROM VILLAGE ORGANISATIONS

- 944.1 Brodie Lodge. Good car boot. Looking into repair or removal of skateboard ramp – to be inspected.
- 944.2 Millennium Hall. Likelihood that the Committee will not receive enough money from S106 to undertake the work. A few other options being looked into
- 944.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 944.4 Charities: No meetings held

945.0 CORRESPONDENCE RECEIVED

- a. Messenger Options for ongoing PC pages. 940.3
- b. WNC Consultations. 940.4
- c. WNC Planning applications x 3. 943.
- NCALC Updates
- WNC Town & Parish Briefing
- WNC Media updates

946.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- Northampton Heathens RFC – request to put info on notice boards - Agreed
- WNC: Appeal hearing for Brington Road has been cancelled – noted on 939
- WNC: Notification of WNC Planning Committee meeting on 18th July: Solar farm is on the agenda
- ACRE: Friendship visits

Date of next meetings: 12th September, 10th October, 14th November

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates

Cenotaph

The meeting closed at 2030 hrs

Chair 12th September 2023

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

25th July 2023

Dear Councillor

This is your summons to the Extraordinary Meeting of the Parish Council to be held on **Monday 31st July 2023 at 7.00 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

947.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

948.0 Public Forum for parishioners and reports by Unitary Councillors

949.0 PLANNING

949.1 **Application:** 2023/5878/TCA. The Garden House, The Avenue. Work to G1 - 2 x Yew trees and 1 x Holly, T1 - 1 x Holly, T2 - 1 x Beech, T3 - 1 x Monkey Puzzle, T4 - 1 x Yew and T5 - 1 x Willow

949.2 **Application:** 2023/5712/FULL. 11 The Green. Detached 1 bedroom, single storey annexe.

949.3 **Application:** 2023/5916/FULL. 119 High Street. Proposed two storey rear extension, single storey side extension and first floor side extension over existing. Conversion of current garage and new detached triple garage.

949.4 **Application:** 2023/6053/FULL. The Paddocks, 40 Bliss Lane. Proposed single storey annexe to side.

949.5 **WND/2022/0410. Land at Glassthorpe Hill, Off Brington Road:** Change of use from Agricultural to Solar Farm: To note that the application has been approved.

Date of next full Council meetings: 12th September, 10th October, 14th November

FLORE PARISH COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
31st JULY 2023 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Geoff Fellows, Mr Geoff Holden,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
0 Members of the public present

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Miss Freya Davies, Mr Tom Higginson

Chair: Mrs Kathryn Baines

947.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Littlewood declared a pecuniary interest in application 949.4 2023/6053/FULL (The Paddocks, Bliss Lane) being an adjacent neighbour and family member of the applicant.

948.0 **Public Forum:** for parishioners and reports by Unitary Councillors: No one present

949.0 **PLANNING**

949.1 **Application:** 2023/5878/TCA. The Garden House, The Avenue. Work to G1 - 2 x Yew trees and 1 x Holly, T1 – 1 x Holly, T2 – 1 x Beech, T3 – 1 x Monkey Puzzle, T4 – 1 x Yew and T5 – 1 x Willow. The Parish Council has no objections to this work being undertaken.

949.2 **Application:** 2023/5712/FULL. 11 The Green. Detached 1 bedroom, single storey annexe. The Parish Council has no objections for a free standing annexe but, if there is a chance that this would be a permanently occupied dwelling then the issue of parking would be a concern for us and should be addressed, ie there should be parking spaces allocated to the annexe.

949.3 **Application:** 2023/5916/FULL. 119 High Street. Proposed two storey rear extension, single storey side extension and first floor side extension over existing. Conversion of current garage and new detached triple garage. The Parish Council has no objections in principle to this application. We do however have two issues of concern which we would like to be taken into consideration:

1. The architectural style is not in keeping with the Flore vernacular
2. As the hard surface area has increased, which decreases the permeability of the site, is there adequate provision for storm water run off

949.4 **Application:** 2023/6053/FULL. The Paddocks, 40 Bliss Lane. Proposed single storey annexe to side. Cllr Littlewood left the meeting and did not take part in this discussion. The Parish Council has no objections to this application as it does not affect the street scene. We would comment that we feel the front elevation of this extension, detracts from the quality of the design for the rest of the property

949.5 **WND/2022/0410. Land at Glassthorpe Hill, Off Brington Road:** Change of use from Agricultural to Solar Farm: To note that the application has been approved. Noted

Items of correspondence received after agenda published which has deadlines to respond to:
NCALC: Community Governance Review: general email to ensure we are registered to received. We are registered as we have received the communications and responded. However, it was agreed to send a general email to ensure we are on the list going forward.
Email: Resident, Baldwins Gate, Staffs: Re Neighbourhood Plans. Currently their neighbourhood plan has been tested and they have a been to Appeal and lost. There will be 200 houses built on parkland in their area – looking for support. Council to do a letter of support to our MP.

Date of next meetings: 12th September, 10th October, 14th November
The meeting closed at 1940 hrs

Chair 12th September 2023

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

7th September 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 12th September 2023 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 950.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 951.0 Public Forum** for parishioners and reports by Unitary Councillors
- 952.0** To approve the minutes of the Meeting of the Parish Council held on 11th July 2023 and the minutes of the Extraordinary Meeting of the Parish Council held on the 31st July 2023.
- 953.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flood Warden, Climate Group, High Street – if any received
 - To receive information regarding the tree planting on the bypass
 - To note Cllr Fellows attending NCalc AGM
- 954.0 To deal with general correspondence which may require a decision**
- 954.1 Cenotaph: To consider cleaning the cenotaph and surround and repainting names. To also consider the repair of the pillar
- 954.2 Grass cutting: To consider what verges are left as wildflower areas next year.
- 954.3 Messenger: To note that the Council will be taking over the payment for the Messenger from December 2023
- 954.4 Bench: To consider the possibility of a donated bench and installation of a notice board in the memorial garden area.
- 954.5 Solar Farm: To note details of online meeting with Wicken PC; correspondence with EDF and street charges and consider the next steps.
- 954.6 Consultations: To consider responding to:
- Social Housing Allocation
 - Special Educational Needs and Disabilities
 - Library Service Strategy
- 955.0 FINANCIAL/ADMIN MATTERS**
- 955.1 Finance update, including income received since last meeting
- 955.2 Internal control. Report on procedures since last meeting
- 955.3 Audit. To note the audit paperwork has been received from the external auditors as a clean audit.
- 955.4 Insurance: To consider Council insurance from 1st October 2023
- 955.5 Street Light electricity supply: To consider looking for prices for new contract (from January)

956.0 ACCOUNTS FOR PAYMENT:

Retrospective – paid on 18th August, unless stated below

Salix	Loan repayment (DD) – 1 st August	1829.42
SSE	Street electricity lighting (DD) – 19 th August	139.99
Halkett	Office rent	17.00
Halkett	Salary	690.11

HMRC	PAYE	186.82
NCALC	Training – Charitable Trusts	66.00
S Drinkwater	Base for bench at Collins Hill	192.00
PKF Littlejohn	Audit	252.00
M Freeman	Playing fields/closed c/yard grass cutting	395.00
Weedon Bec PC	Office costs	74.58
Flore PCC	Messenger costs for PC page to end November	128.00
		3970.92

September invoices

Halkett	Office rent	17.00
Halkett	Salary	689.91
HMRC	PAYE	187.02
Millennium Hall	Rent for meetings (Jul/Aug/Sep)	75.00
D Brown	Spraying paths/Grass cutting/replacing planning in troughs	336.00
M Freeman	Playing fields/closed c/yard grass cutting	295.00
Unity Trust	Bank charges	18.00
SSE	Street electricity lighting (DD)	TBC
		1617.93

957.0 PLANNING

- 957.1 Appeal: APP/W2845/W/23/33183666. DA/2020/0479. Land to east of Brington Road. Outline application for up to 45 dwellings... The new date for the hearing is 12th October
- 957.2 Retrospective Application: 2023/6437/TPO. 2A Kings Lane. Work to 1x beech tree subject of TPO. The Council had no objections to this work being carried out as it wasn't intrusive and a benefit to the residents. Response submitted 12 August to meet deadline.
- 957.3 Retrospective Application: 2023/6434/TCA and TPO. 2B Kings Lane. T1 Sycamore: cutting back overhanging branches to neighbouring property. The Council had no objections to this work being carried out as it was necessary. Response submitted 12 August to meet deadline

958.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 958.1 Brodie Lodge Playing Field
- 958.2 Millennium Hall
- 958.3 Commonwealth Flags and Disaster Relief Fund
- 958.4 Charities

959.0 CORRESPONDENCE RECEIVED

- a. Unitary Cllr Information on tree planting for bypass. 953
- b. NCALC AGM. 953
- c. Resident Grass cutting/wildflower areas. 954.2
- d. EDF Solar Farm info. 954.5
- e. WNC Consultations. 954.6
- f. PKF Audit conclusion. 955.3
- g. WNC Planning Appeal info and applications x 2. 957
- h. Resident Car parking on verge by Village Sign, emailed and dealt with
- i. Resident Complaint about posters/graffiti on Brockhall Road (Dog penalties/ WNC). noted

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

960.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for next meetings

Oct: Street light electricity

Nov: Asset check

Date of next full Council meetings: 10th October, 14th November

FLORE PARISH COUNCIL
MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE
UNITED REFORMED CHURCH SCHOOLROOM ON
12th SEPTEMBER 2023 at 7.30 pm

PRESENT: Councillors: Mr Kev Beasley, Miss Freya Davies, Mr Geoff Fellows, Mr Tom Higginson,
 Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
 6 Members of the public present
 Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Geoff Holden,

Chair: Mrs Christine Littlewood

950.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Fellows declared an interest in a planning application that was received after agenda published and dealt with at this meeting, living directly opposite. Logged under 957.4.

951.0 **Public Forum:** for parishioners and reports by Unitary Councillors

- Resident: Came along to offer support for the application for money for the new Guides group – received after agenda published but logged under 955.6.
- Resident: Asked about the Solar Farm – item 954.5
- Residents: Asked if Russell Rise could be left off the list of areas wildflower area and regularly mown item 954.2. They also asked who owned the steps to the bungalows there. Clerk to investigate. (Note: *Confirmed by Land Registry that the steps and ramps are in the ownership of Futures*)
- Cllr Morton advised that the last residents had left the hotel in the village.

Clerk

952.0 **To approve the minutes of the Meeting of the Parish Council held on 13th June 2023** Minutes were agreed as an accurate record of the meeting.

953.0 **Outstanding items - updates** (not covered elsewhere on the agenda)

- **Flood Warden:** Nothing to report although Cllr Fellows thanked Cllr Thomason for arranging to clear the High Street at the top of The Avenue which, following a lot of rain, was completely clear.
- **Climate Group:** They are working on the emergency plan but a bit more education is needed.
- **High Street:** A meeting has recently taken place regarding Phase II and they are now in the 'work queue' for any plans, likely to be around 3 months wait. The complaint about the chicane, closest to the access from Spring Lane was considered by the technicians but that everything was correct and there was nothing to change.
- Tree Planting on bypass. Noted Unitary Cllr Morton's email.
- NCALC AGM. Noted, Cllr Fellows attending with Clerk

954.0 **GENERAL CORRESPONDENCE**

954.1 Cenotaph: Cllr Beasley advised that there were approx. 600 letters that needed repainting. Council agreed they would prefer to get it done professionally. Villager opinion was not to clean it.

Resolved: To get a professional to repaint the lettering, quote previously received at £.90 per letter, approx. cost £540 plus VAT. The repair to the surround has been quoted at £90 plus VAT which was also agreed.

954.2 Grass cutting: Residents came along to ask that Russell Rise be taken off the list for rewilding as it was right outside their bungalows and overhanging the footpath, access slope and steps causing issues for some people. Complaint also received about the verge on the High Street, backing onto Chapel Rise. Originally Councillors agreed not to mow rewilding verges and monitor the sites over a couple of years. To be mown in September but, ongoing, will now be mown in August. They will remove Russell Rise from the list due to the mobility issues around that area. Councillors discussed the High Street verge and initially agreed to leave but cut around the edges. However, after consideration it was agreed to discuss this again at the next meeting in October, after it has been cut and tidied up.

954.3 Messenger. Noted that the Council will take over from December.

954.4 Bench: Cllr Littlewood advised that a contact from the village was willing to donate a bench for the area behind the memorial garden. Councillors are happy about this but would like to see the proposed bench before the order is placed. A notice board was also discussed and agreed that it would be a good idea for one in this area. Ideas/costs to be put up for the next meeting.

Clerk

954.5	Solar Farm. Online meeting with Wicken PC was well attended and issues/updates on their solar farm, noted. Cllr Thomason also sent through comments asked at the recent planning application. Also sent through was information on the Yelvertoft Solar Farm which is comparable in size and output to the intended development in Flore. The Electric Charging points that EDF have promised for the village would be passed to the High Street group/West Northants Council, to agree whereabouts they are located. Councillors asked for a meeting with EDF, as soon as possible, to get answers to questions they have on various topics.	Clerk
954.4	Consultations: All consultations – no comments from Flore Parish Council <ul style="list-style-type: none"> • Social Housing Allocation • Special Educational Needs and Disabilities • Library Service Strategy • Emergencies: How prepared are you – survey open to all • Public Spaces Protection Order for Marble Arch, Northampton 	
955.0	FINANCIAL MATTERS	
955.1	Finance update. It was reported that as at 31 st August the Council had £36,371.95 in the bank account. Income: No income was received. There were no matters arising. Figures accepted.	
955.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	
955.3	Audit: Paperwork received from PKF Littlejohn. Clean audit received.	
955.4	Insurance: Council insurance due 1 st October. 3 year deal with BHIB (now Clear Councils) comes to an end at the end of September. Two quotes received, one still awaited. Clear Councils: 1011.81 for a 3 year deal Zurich: £780.35 for a 3 year deal Resolved: Council to switch to Zurich for a three year deal, first year figure £780.35.	Clerk
955.5	Street lighting supply, current agreement with SSE runs out in Jan 2024. Council happy to look into agreeing a fixed price for the October meeting.	
955.6	Received after agenda published but due to time issues, dealt with at the meeting: The newly formed Flore Guide group has asked for a donation to purchase a Unit Flag, Neckers and other items that would be needed. Resolved: Councillors happy to support this initiative – donation of £500 agreed.	
956.0	ACCOUNTS FOR PAYMENT	
	Payments agreed and paid on 18 th August July under General Power of Competence.	
	Salix Loan repayment	1829.42
	SSE Street light electricity (DD)	139.99
	Halkett Office rent	17.00
	Halkett Salary	690.11
	HMRC PAYE	186.82
	NCALC Training Charitable Trusts	66.00
	S Drinkwater Base for bench at Collins Hill	192.00
	PKF Littlejohn Audit	252.00
	M Freeman Playing fields/closed c/yard grass cutting	395.00
	Weedon Bec PC Office Costs	74.58
	Flore PCC Messenger costs for PC page to end of November	128.00
		3970.92
	September invoices	
	Halkett Office rent	17.00
	Halkett Salary	689.91
	HMRC PAYE	187.02
	Millennium Hall Rent for meetings (Jul/Aug/Sep)	75.00
	D Brown Spraying paths/Grass cutting/replacing planning in troughs	336.00
	M Freeman Playing fields/closed c/yard grass cutting	295.00
	Unity Trust Bank charges	18.00
	SSE Street electricity lighting (DD)	TBC
		Sub total 1617.93
	September invoices – agreed at meeting	
	Zurich Council insurance	780.35
	Flore Girl Guides Grant – applied for after agenda published	500.00
	SSE Street lighting – invoice received after agenda published	147.63
		Sub total 1427.98
		September total 3045.91

957.0 PLANNING

- 957.1 Appeal: APP/W2845/W/23/33183666. DA/2020/0479. Land to east of Brington Road. Outline application for up to 45 dwellings... The new date for the hearing is 12th October
- 957.2 Retrospective Application: 2023/6437/TPO. 2A Kings Lane. Work to 1x beech tree subject of TPO The Council had no objections to this work being carried out as it wasn't intrusive and a benefit to the residents. Response submitted 12 August to meet deadline.
- 957.3 Retrospective Application: 2023/6434/TCA and TPO. 2B Kings Lane. T1 Sycamore: cutting back overhanging branches to neighbouring property. The Council had no objections to this work being carried out as it was necessary. Response submitted 12 August to meet deadline.

958.0 REPORTS FROM VILLAGE ORGANISATIONS

- 958.1 Brodie Lodge. Car boot was successful, next on in May 2024
- 958.2 Millennium Hall. Nothing to report
- 958.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 959.4 Charities: No meetings held

960.0 CORRESPONDENCE RECEIVED

- a. Unitary Cllr Information on tree planting for bypass. 953
- b. NCALC AGM. 953
- c. Resident Grass cutting/.wildflower areas. 954.2
- d. EDF Solar Farm info. 954.5
- e. WNC Consultations. 954.6
- f. PKF Audit conclusion. 955.3
- g. WNC Planning Appeal info and applications x 2. 957
- h. Resident Car parking on verge by Village Sign, emailed and dealt with
- i. Resident Complaint about posters/graffiti on Brockhall Road (Dog penalties/ WNC). noted

NCALC Updates and Training
 WNC Town & Parish Briefing
 WNC Media Updates
 WNC weekly planning register
 ACRE newsletter

961.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Request for grant funding for the newly formed Flore Girl Guides. Due to the request, Councillors discussed and agreed, minuted under 955.6
 WNC: Thank you letter re Holiday Inn. Response to be sent.
 Planning Application: 2023/6794/Full. 3 Brockhall Road. Remove limestone wall 10 meters in length/0.812 m height. Also remove leylandii hedge also 10 m length/height 2.41 m and 2m depth. Replace with a 2.43 meter high fence – Extraordinary meeting.

Date of next meetings: 10th October, 14th November

Items for inclusion on next meeting's agenda.

Flood Warden, Climate Group, High Street work updates
 Street Light electricity prices
 Nov: Asset checks

The meeting closed at 2020 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL

Tel: 01327 341057

Email: florepc@btinternet.com

19th September 2023

Dear Councillor

This is your summons to the Extraordinary Meeting of the Parish Council to be held on **Tuesday 26th September 2023, at 7.00 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett

Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

962.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

963.0 Public Forum for parishioners and reports by Unitary Councillors

964.0 PLANNING

964.1 **Application:** 2023/6794/FULL. 3 Brockhall Road. Remove limestone wall 10 metres length / height 0.812 metres and leylandii hedge 10 metres length / height 2.41 metres and depth 2 metres. Replace with a 2.43 metre high fence

964.2 **Application:** 2023/6829/LBC. Flore Cottage, 23 Bricketts Lane. Roof re-thatch – like for like materials/design, surface replacement (ie not back to rafters). Repair to deteriorating and structurally unsound stone chimney section.

Date of next full Council meetings: 10th October, 14th November

FLORE PARISH COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 26th SEPTEMBER 2023 at 7.00 pm

PRESENT: Councillors: Mr Andy Anderson, Mr Kev Beasley, Mr Tom Higginson, Mr Geoff Holden, Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
0 Members of the public present

Acceptance of Apologies for absence: Councillors: Mrs Kathryn Baines, Miss Freya Davies, Mr Geoff Fellowes

Chair: Vice-Chair Mrs Chris Littlewood

962.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared

963.0 **Public Forum:** for parishioners and reports by Unitary Councillors: No one present

964.0 **PLANNING**

964.1 **Application:** 2023/6794/FULL. 3 Brockhall Road. Remove limestone wall 10 metres length / height 0.812 metres and leylandii hedge 10 metres length / height 2.41 metres and depth 2 metres. Replace with a 2.43 metre high fence. The Parish Council object to this application. Firstly, the loss of the limestone wall would have a negative impact on the street scene. The low rise wall is a key and attractive feature which should be retained. Secondly, proposed height of the fence is too high and would become dominant and overbearing to the surrounding area. Informative to applicant. If the limestone wall could be retained and the height of the fence lowered the council would be supportive.

964.2 **Application:** 2023/6829/LBC. Flore Cottage, 23 Bricketts Lane. Roof re-thatch – like for like materials/design, surface replacement (ie not back to rafters). Repair to deteriorating and structurally unsound stone chimney section. The Parish Council fully support this application and welcome the investment being made to the fabric of this listed property.

Date of next meetings: 10th October, 14th November

The meeting closed at 1915 hrs

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

7th September 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 10th October 2023 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

- 965.0** To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting
- 966.0 Public Forum** for parishioners and reports by Unitary Councillors
- 967.0** To approve the minutes of the Meeting of the Parish Council held on 12th September 2023 and the minutes of the Extraordinary Meeting of the Parish Council held on the 26th September 2023.
- 968.0 To receive any updates on outstanding items** (not covered elsewhere on the agenda)
- Flood Warden, Climate Group, High Street – if any received
 - To note the ownership of Russel Rise has been confirmed and resident informed.
 - To note a meeting with EDF has been arranged for 11th December, questions to be submitted beforehand
- 969.0 To deal with general correspondence which may require a decision**
- 969.1 Grass cutting: To consider the re-wilding/cutting of verges on the High Street and other areas
- 969.2 First Aid Course: To consider a first aid course, open to all residents
- 969.3 To consider commenting on, WNC Consultations
- Public Spaces Protection Order (PSPO) in Daventry renewal
 - Interim Bus Policy Priorities
- 969.4 To consider street lighting electricity

costs ongoing – to be sent through in time for meeting

970.0 FINANCIAL/ADMIN MATTERS

- 970.1 Finance update, including income received since last meeting
- 970.2 Internal control. Report on procedures since last meeting
- 970.3 Grant request: To consider a request for funding from the Air Ambulance

971.0 ACCOUNTS FOR PAYMENT:

Halkett	Office rent	17.00
Halkett	Salary	690.11
HMRC	PAYE	186.82
M Freeman	Playing fields/closed c/yard grass cutting	295.00
SSE	Street electricity lighting (DD)	TBC
		1188.93

972.0 PLANNING

- 972.2 Appeal Hearing: To receive a brief update on the Appeal hearing for Land to east of Brington Road

973.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 973.1 Brodie Lodge Playing Field
- 973.2 Millennium Hall
- 973.3 Commonwealth Flags and Disaster Relief Fund
- 973.4 Charities

973.0 CORRESPONDENCE RECEIVED

- a. Residents For and against re-wilding areas. 969.1
- b. Resident Request for a first aid course for the villagers. 969.2
- c. WNC Consultation: 969.3
- d. Air Ambulance Request for funding. 970.3
- e. Resident /CaRT Missing bin at Flore canal – passed to Nether Heyford PC
- f. Resident Unsigned email regarding dog enforcement signs on Brockhall Road – Cllrs aware

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

974.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

Items for next meeting/s

Council asset check
New notice board - quote

Date of next full Council meetings: 14th November; 16th January 2024 (third Tuesday), February 13th, March 12th

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 10th OCTOBER 2023 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Mr Geoff Fellows, Mr Tom Higginson, Mr Geoff Holden, Mrs Chris Littlewood, Mr John Thomason
3 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Miss Freya Davies, Mr Simon Levell

Chair: Mrs Kathryn Baines

965.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Cllr Baines declared an interest and left the room as her planning application had been received to remove a tree from her garden, after agenda published but discussed at this meeting, under 975.0

966.0 **Public Forum:** for parishioners and reports by Unitary Councillors

- Resident: Asked when trees will be cut at Hillside Road. *Update: Clerk checked with Fixmystreet and it is on the list of jobs to do within 26 weeks from end June*
- Resident: Objected to the land at the rear of Capell Rise being left for re-wilding; fire hazard; messy for a main High Street. Discussed under 969.1
- Resident: Asked if we were going to raise the case (with the Planning Inspector) of Affordable Housing, being affordable, assuming the development at Brington Road goes ahead. Also, she was supportive of re-wilding but feels it is too much too soon on some of the larger verges.

967.0 **To approve the minutes of the Meeting of the Parish Council held on 12th September 2023, and the Extraordinary Meeting of the Parish Council held on the 26th September 2023.** The minutes were agreed as an accurate record of the meeting.

968.0 **Outstanding items - updates** (not covered elsewhere on the agenda)

- **Flood Warden:** Advised that the new watermain that was to be installed is currently on hold
- **Climate Group:** Group are supportive of the re-wilding and are looking at the Emergency Plan
- **High Street:** Nothing received following recent walk around
- Russell Rise ownership of steps and ramp confirmed as Futures Housing
- EDF meeting – 11th December. Questions to be submitted to clerk before the end of November.
- NCALC AGM – Clerk and Cllr Fellows attended.

Cllrs

969.0 **GENERAL CORRESPONDENCE**

969.1 Grass cutting: Emails for and against were received regarding the re-wilding areas that were left uncut this year. The grass on all will be strimmed this week. After a lengthy discussion it was agreed and voted on, to leave only the banking at the top of Bliss Lane, to the Brington Road junction as a re-wilding area. Reasoning behind this is we need to get one area right before moving on to others and this area does not affect residents too much. A Management Plan will be drafted up to cover this area. Once this area works, the subject is to be discussed again to move on to other verges. Vote 6:1 for this proposal.

Clerk

Tender – Council agreed to go to tender, figures for the November meeting.

969.2 First Aid Course. Council agreed to host a First Aid Course – Clerk to find a trainer for something in the New Year

969.3 WNC Consultations

Public Spaces Protection Order for Daventry, renewal (PSPO). No comments from the Council
Interim Bus Policy Priorities. No comments from the Council

969.4 Street lighting electricity: Figures from Utility Aid received for a three year deal with SSE (our current suppliers). £7043.85 (approx. £2350 per year)

Resolved: Council happy to accept these figures and have signed the documents.

970.0 **FINANCIAL MATTERS**

970.1 Finance update. It was reported that as at 30th September the Council had £53,086.04 in the bank account.

Income: The second half of the Precept had been received. There were no matters arising. Figures

- accepted.
- 970.2 Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.
- 970.3 Grant request – Air Ambulance. Not agreed to send a donation this time.

971.0 ACCOUNTS FOR PAYMENT

Payments agreed and paid on 13th October under General Power of Competence.

Halkett	Office rent	17.00
Halkett	Salary	690.11
HMRC	PAYE	186.82
M Freeman	Playing fields/closed c/yard grass cutting	295.00
SSE	Street light electricity (DD)	147.63
Pure Grounds	Grass cutting	2844.00
Landscapes		

September total 4180.56

972.0 PLANNING

- 972.1 Appeal: APP/W2845/W/23/33183666. DA/2020/0479. Land to east of Brington Road. Hearing on the 12th, update at next meeting

973.0 REPORTS FROM VILLAGE ORGANISATIONS

- 973.1 Brodie Lodge. Car boots finished for the year, Large branch fallen from tree which had to be cleared
- 973.2 Millennium Hall. Committee, not going ahead with the extension
- 973.3 Commonwealth Flags and Disaster Relief Fund: Nothing to report
- 973.4 Charities: No meetings held

974.0 CORRESPONDENCE RECEIVED

- a. Residents For and against re-wilding areas. 969.1
- b. Resident Request for a first aid course for the villagers. 969.2
- c. WNC Consultation: 969.3
- d. Air Ambulance Request for funding. 970.3
- e. Resident /CaRT Missing bin at Flore canal – passed to Nether Heyford PC
- f. Resident Unsigned email regarding dog enforcement signs on Brockhall Road – Cllrs aware

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

975.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED

- WNC Planning briefing: Cllrs Higginson and Thomason to attend – registered.
- WNC No Mow May – noted.
- WNC Consultation: Northamptonshire Children's Trust short breaks. No comments from Council
- Application:
WNC: Notification of Tree work: to remove tree from Wisteria House, 1 Kings Lane. Due to response needed quickly – Council had no issue with the removal of this tree in order to prevent the collapse of a stone wall into the Highway.

Clerk

Date of next meetings: 14th November, 2024 - 16th January (third Tuesday), 13th February, 12th March

Items for inclusion on next meeting's agenda.

- Flood Warden, Climate Group, High Street work updates
Asset checks
Grass cutting tender prices

The meeting closed at 2030 hrs

Chair 14th November 2023

FLORE PARISH COUNCIL

Clerk: Mrs Susan Halkett, 16 St Mary's Way, Weedon, Northants, NN7 4QL
Tel: 01327 341057 Email: florepc@btinternet.com

9th November 2023

Dear Councillor

This is your summons to the Parish Council Meeting to be held on **Tuesday 14th November 2023 at 7.30 pm in the Schoolroom of the United Reformed Church**. If you are not able to attend, please let me know. Members of the Public and Press are invited to attend.

Yours sincerely



S Halkett
Clerk & Proper Officer to the Council

AGENDA

Acceptance of Apologies for absence

976.0 To receive declarations of interests under the Council's Code of Conduct regarding business to be discussed at this meeting

977.0 Public Forum for parishioners and reports by Unitary Councillors

978.0 To approve the minutes of the Meeting of the Parish Council held on 10th October 2023

979.0 To receive any updates on outstanding items (not covered elsewhere on the agenda)

- Flood Warden, Climate Group, High Street – if any update available
- To note the removal of the 2 trees at Capel Rise
- To note the paperwork received from resident re outline application at Flore Villa.
- To note Planning Department WNC acknowledged complaint re land adj Holiday Inn

980.0 To deal with general correspondence which may require a decision

980.1 Grass cutting: To consider the grass cutting tender for 24-26

980.2 Asset Checks: To receive reports from Councillors on Council owned items on highway.

980.3 War Memorial: To confirm the re-enamelling and cleaning of the memorial plaque on the War memorial

980.4 Dog Mess.: To consider a residents offer to help with spraying stencils on the footpaths (or any other suggestions)

980.5 Training: To consider any Cllrs attending training courses.

980.6 To consider a request to undertake a camera survey of the drain by the Millennium Hall

981.0 FINANCIAL/ADMIN MATTERS

981.1 Finance update, including income received since last meeting

981.2 Internal control. Report on procedures since last meeting

981.3 CPRE. To consider membership

982.0 ACCOUNTS FOR PAYMENT:

Halkett	Office rent	17.50
RBL	Wreath	25.00
Halkett	Salary (incl backdated pay to Apr 2023)	948.22
HMRC	PAYE	323.46
M Freeman	Playing fields/closed c/yard grass cutting	195.00
Boden & Ward	Repair to memorial	108.00
Norse	Bin emptying	380.16
E Williamson	Seeds/plants for wildflower area	47.48
Flore PCC	Donation towards grass cutting (agreed as part of Budget, Dec 22)	420.00
Flore URC	Donation towards grass cutting (agreed as part of Budget, Dec 22)	350.00
SSE	Street electricity lighting (DD)	TBC

983.0 PLANNING

- 983.1 Application: 2023/7277/TCA 27 High Street. Work to trees (15 fruit trees: crown reductions/crown clean; Lawsons: reduce height, Oak: remove hanging branches, Yew: Crown lift). Retrospective: No objections to the work which will be beneficial to the trees and not affect the street scene.
- 983.2 Application: 023/7545/TCA. Ivy Cottage 6 Kings Lane. Reduce and prune by one third 1 x Bramley apple
- 983.3 Appeal Hearing: To receive a brief update on the Appeal hearing for Land to east of Brington Road

984.0 REPORTS FROM REPRESENTATIVES ON VILLAGE ORGANISATIONS

- 984.1 Brodie Lodge Playing Field
- 984.2 Millennium Hall
- 984.3 Commonwealth Flags and Disaster Relief Fund
- 984.4 Charities

985.0 CORRESPONDENCE RECEIVED

- | | | |
|----|-------------|--|
| a. | Resident | Submitted planning application at Flore Villa. 979 |
| b. | Contractors | Five tender bids received for grass cutting. 980.1 |
| c. | IMI | Quote for re-enamelling and clean of memorial plaque. 980.3 |
| d. | Resident | Asking for help re dog mess. 980.4 |
| e. | CPRE | Subscriptions. 981.3 |
| f. | WNC | Applications x 2. |
| g. | WNC | Road closure – Brington Road 6/7 Nov. Posted on social media |
| h. | NCALC | Training courses. 980.5 |

NCALC Updates and Training
 WNC Town & Parish Briefing
 WNC Media Updates
 WNC weekly planning register
 ACRE newsletter

986.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED**Items for next meeting/s**

Date of next full Council meetings: **16th January 2024 (third Tuesday)**, February 13th, March 12th

FLORE PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE UNITED REFORMED CHURCH SCHOOLROOM ON 14th NOVEMBER 2023 at 7.30 pm

PRESENT: Councillors: Mr Andy Anderson, Mrs Kathryn Baines, Miss Freya Davies, Mr Tom Higginson,
Mr Simon Levell, Mrs Chris Littlewood, Mr John Thomason
3 Members of the public present
Unitary Cllr Mr Charles Morton

Acceptance of Apologies for absence: Councillors: Mr Kev Beasley, Mr Geoff Fellows, Mr Geoff Holden

Chair: Mrs Kathryn Baines

976.0 **Declarations of Interest under the Council's Code of Conduct, regarding business tabled for discussion.** Nothing declared.

977.0 **Public Forum:** for parishioners and reports by Unitary Councillors

- Resident: Came to register their shock and dismay about the removal of the trees in Capell Rise. Advised that it was Highways but unsure of the reason at present. See 979.0 point three
- Resident: Appeal hearing for Brington Road (linked to item 983.3)
- Unitary Cllr Morton and other resident had nothing to report.

Clerk

978.0 **To approve the minutes of the Meeting of the Parish Council held on 10th October 2023.** The minutes were agreed as an accurate record of the meeting.

979.0 **Outstanding items - updates** (not covered elsewhere on the agenda)

- **Flood Warden:** Noted issues in Spring Lane had been reported to Fixmystreet and would be dealt with later and that Nether Lane flooded on 4th November.
- **Climate Group:** A draft management plan was submitted to cover the wildflower area for next year. Cllr Thomason advised that they have sown seed and plants in the wildflower area at the top of Bliss Lane. He also advised that the School now have an Eco Champion.
- **Capel Rise Trees:** Clerk to ascertain the reason why the trees were removed and ask whether replacements can be planted. *Note: Highways has confirmed a report was received regarding the roots of the adjacent tree causing issues with the drain to the adjacent house and that the Cherry was deteriorating. Recommendation was to remove both trees.*
- Outline application paperwork for a proposed property at Flore Villa had been received from the owner. Nothing official has been received from WNC yet. Noted.
- WNC has acknowledged our complaint about the occupation of land adj to the Holiday Inn. Nothing further has been received yet.

Clerk

980.0 **GENERAL CORRESPONDENCE**

980.1 Grass cutting: Five bids were received from contractors for the three year grass cutting tender. Councillors discussed the bids received. Voting was 4/3 in choice of LC Hedging and Grass Maintenance/Yates Landscapes respectively.

Resolved: Cllr Littlewood would speak to the preferred choice of LC Hedging and Grass Maintenance to ensure they are confident that they can undertake the work. Should this not be satisfactory, Cllr Littlewood to speak to Yates Landscapes but report back to Council following this before contract is issued. *Note. Cllr Littlewood has met up with LC Hedging and they have been issued the contract.*

980.2 Asset Checks:

Churchyard: Trees, wall, headstones, fencing. Cllr Littlewood – OK

Planters: Cllr Littlewood - OK

Bus shelters: Cllr Levell -OK

Seats: Cllr Fellows – OK

Notice board: Cllr Holden -OK clerk advised that this was ok in absence of Cllr Holden

Bins: Cllr Anderson – (December meeting)

Street lights: Cllr Beasley – OK

War Memorial: Cllr Beasley – OK

Flore Well: Cllr Beasley – OK

Flagpoles: J Amos – All ok (one needs tightening with a ratchet. Mr Amos is looking for someone to take over the flying of the flags.

Village Sign, map and Gateways: Cllr Higginson – OK

980.3	War memorial: Cost to re-enamel names and clean plaques will be £867.90 plus VAT, timescale – April/May 2024. Clerk advised that a resident is happy to donate the full cost of this work although would like to remain anonymous. Council happy to accept and send thanks to the resident.	Clerk
980.4	Dog fouling: Resident offered to spray stencil dog fouling notices although Councillors are not happy to do this again, it never worked the first time it was used. Cllr Davies will design a poster that can be put up in the area to try, as a first resort, to help stop this. If this doesn't work, perhaps signs for the grass verges.	Cllr Davies
980.5	Training: Cllr Thomason would like to attend the Leadership in the Community course but may have to attend the Chairmanship course first – clerk to ascertain whether or not he can do one without the other. <i>Note: NCALC advised it is preferable to do them in the correct order, Cllr Thomason will wait till next year.</i>	Clerk
980.6	Camera survey of Millennium Hall drain. There is some money in the budget so Cllr Thomason to liaise with the Millennium Hall to see next steps.	Cllr Thomason
981.0	FINANCIAL MATTERS	
981.1	Finance update. It was reported that as at 31 st October the Council had £48,905.48 in the bank account. There was no income received. There were no matters arising. Figures accepted.	
981.2	Internal Control. Cllr Holden had looked through the paperwork, including bank statements, and confirmed all present and correct.	
981.3	Subscriptions: CPRE. Council do not wish to renew the subscription.	
982.0	ACCOUNTS FOR PAYMENT	
	Payments agreed and paid on 13 th October under General Power of Competence.	
	Halkett Office rent	17.50
	RBL Wreath	25.00
	Halkett Salary (incl backpay to April 23)	948.22
	HMRC PAYE	323.46
	M Freeman Playing fields/closed c/yard grass cutting	195.00
	Boden & Ward Repair to memorial	108.00
	Norse Bin emptying	380.16
	E Williamson Wildflower seeds, plants	47.48
	Flore PCC Contribution towards grass cutting	420.00
	Flore URC Contribution towards grass cutting	350.00
	SSE Street light electricity (DD)	
	Total	2814.82
983.0	PLANNING	
983.1	Application: 2023/7277/TCA 27 High Street. Work to trees (15 fruit trees: crown reductions/crown clean; Lawsons: reduce height, Oak: remove hanging branches, Yew: Crown lift). Retrospective: No objections to the work which will be beneficial to the trees and not affect the street scene.	
983.2	Application: 023/7545/TCA. Ivy Cottage 6 Kings Lane. Reduce and prune by one third 1 x Bramley Apple. There are no objections to this work which will be beneficial to the trees and not affect the street scene.	
983.3	Appeal: APP/W2845/W/23/33183666. DA/2020/0479. Land to east of Brington Road. Whilst nothing official has been heard from WNC to date, the Council is aware that this has been dismissed. Thanks were given to the Unitary Cllrs for their representation at the meetings, Councillors who put together the responses and attended the planning meeting and Hearing and to all residents who also wrote in response to the application.	
984.0	REPORTS FROM VILLAGE ORGANISATIONS	
984.1	Brodie Lodge.	
984.2	Millennium Hall.	
984.3	Commonwealth Flags and Disaster Relief Fund: Nothing to report	
984.4	Charities: Flore Charity's meeting - grant given to one student. Richard Capell meeting - Mr Mike Penn was elected chair.	
985.0	CORRESPONDENCE RECEIVED	
a.	Resident Submitted planning application at Flore Villa. 979	
b.	Contractors Five tender bids received for grass cutting. 980.1	
c.	IMI Quote for re-enamelling and clean of memorial plaque. 980.3	
d.	Resident Asking for help re dog mess. 980.4	
e.	CPRE Subscriptions. 981.3	

- f. WNC Applications x 2.
- g. WNC Road closure – Brington Road 6/7 Nov. Posted on social media
- h. NCALC Training courses. 980.5

NCALC Updates and Training
WNC Town & Parish Briefing
WNC Media Updates
WNC weekly planning register
ACRE newsletter

986.0 CORRESPONDENCE RECEIVED AFTER AGENDA PUBLISHED
WNC Consultation on School Admissions – no comment from FPC

Date of next meetings: 16th January 2024 (third Tuesday), 13th February, 12th March

Items for inclusion on next meeting's agenda.
Flood Warden, Climate Group, High Street work updates

The meeting closed at 2020 hrs